

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

ABBOTSFORD CITY COUNCIL

TO BE HELD **Wednesday, December 15, 2021 at 6:00 P.M.**

AT THE ABBOTSFORD COUNCIL CHAMBER

1. Call the regular meeting to order
 - a. Meeting Posted According to State Statutes
 - b. Roll call
 - c. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the Interim Administrator
4. Comments by the Public- 2 Minute Time Limit
5. Minutes from the City Council Meeting held December 6, 2021 (pgs. 3-6)
 - a. Waive the reading and approve/disapprove the minutes.
6. Fire Department Update (pgs. 7-8)
7. Public Works Update
8. Approve/Disapprove Town & Country Lawn Service Proposal for 2022-2023 (pgs. 9-12)
9. Water/Wastewater Update
10. Approve/Disapprove the Current Bills in the Amount of \$110,643.85 (pgs. 13-23)
11. YTD Financials (pgs. 24-38)
12. Closed Session - Pursuant to Section 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility. (City Administrator & City Clerk/Treasurer)
 - a. Roll Call
13. Convene to open session
14. Approve/Disapprove items, if any from closed session
15. Approve/Disapprove Amending Title 2-Chapter 3-Section 2-3-3 (pgs. 39-53)
16. Approve/Disapprove Contract for City Administrator (pgs. 54-58)
17. Next Meeting: Monday, January 3, 2021.
18. Future Agenda Items – No Action Will be Taken
19. Adjourn

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

Abbotsford City Council Meeting Wednesday, December 15, 2021
Wed, Dec 15, 2021 6:00 PM - 9:00 PM (CST)

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Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

Minutes from the December 6, 2021, Abbotsford City Council Meeting & Public Hearing held in the Abbotsford City Hall Council Chambers.

Mayor Weix announced the public hearing regarding the 2022 Budget started at 5:45 PM.

There were not any comments during the public hearing

Meeting was Posted According to State Statutes

Roll Call: M. Rachu, D. Rachu, Diedrich (Phone), Huther, Zeiset, Weideman (Phone)

Absent: Nixdorf (Excused)

Others Present: Interim Administrator/Water/Wastewater Manager Soyk, Director of Public Works Stuttgart, Kevin O'Brien (Tribune Phonograph), Jenny Jochimsen (Library Director), Dan Borchardt (MSA), Jim Colby, Selenia Espino, John Hryndej

Pledge of Allegiance – Held

Comments by the Mayor – Mayor Weix stated we will be moving line items 12- Approve/Disapprove the 2022 Budget and 13-Approve/Disapprove Resolution 2021-10- Authorizing the Levy for 2022 to right after public comments.

Comments by Interim Administrator- We received our LRIP grant reimbursement in the amount of \$450,000 and received our 2021 shared revenue in the amount of \$388,162.62.

Comments by the Public – Jim Colby stated there are many residents who have their sump pump piped to the street and cut out a piece of the curb for the sump pump hose. He wants to know what the city will do about these since he had to tie his sump pump into the storm sewer.

Approve/Disapprove 2022 Budget- (Line item 12 moved to line 6)

Interim Administrator Soyk stated that nothing has changed in the budget since it was last approved. Motion to approve by *M. Rachu/Zeisets*. *Roll Call Vote-*

M. Rachu-Yes, D. Rachu-Yes, Diedrich-Yes, Huther-Yes, Zeiset-Yes, Weideman-Yes

Approve/Disapprove Resolution 2021-10 – Authorizing the Levy for 2022- (Line item 13 move to line 7) Motion to approve by *Zeiset/M. Rachu. Roll Call Vote*

M. Rachu-Yes, D. Rachu-Yes, Diedrich-Yes, Huther-Yes, Zeiset-Yes, Weideman-Yes

Minutes from the City Council Meeting held November 10, 2021- Motion to approve by *D. Rachu/Zeiset. Unanimous.*

Appointment to Fill Open City Council Seat in District 4. (Term Expires in April 2022)- The council received letters of interest for the vacant ward 4 seat from John Hryndej and Selenia Espino. Alder Huther asked each candidate if they had planned on filing the Declaration of Candidacy form for the 2022 Spring election. Both candidates stated they did plan on filing the declaration of candidacy form. Alderman Zeiset asked each candidate to explain in one sentence why they are interested in being on the city council. John Hryndej stated that he had served in the Army for 26 years and has experience with politics at the state and federal level and would like to bring those experiences to the local level. Selenia Espino stated she would like to bring diversity to the city council. Motion to nominate Selenia Espino by *M. Rachu/D. Rachu.* Motion to nominate John Hryndej by *Zeiset/Weideman. Roll Call Vote*

M. Rachu-Espino, D. Rachu-Espino, Diedrich-Espino, Huther-Espino, Zeiset-Espino Weideman-Hryndej. Espino-5 Hryndej-1

Fire Department Update- Mayor Weix removed this from the agenda as there was not an update.

Approve/Disapprove Police Department Wage Increases- The wage increases are \$2.25 per hour for Police Secretary Jessica Weich, \$2.00 per hour for Lieutenant Alex Bowman, and \$1.79 for Police Chief Jason Bauer. These increases were figured into the Police Budget for 2022. Motion to approve by *M. Rachu/Huther.. Unanimous.*

Incidents, Training, Accidents- None

Approve/Disapprove Operators License- Chief Bauer had no concerns. Motion to approve by *M. Rachu/Huther. Motion Carried. Zeiset-Nay*

Library Update- Library Director Jochimsen stated that they held the annual holiday party virtual again this year. The library board would like the City of Abbotsford to develop a committee to plan for Abbotsford's 150th Anniversary so it wouldn't take too much of Director Jochimsen's time away from the library. Director Jochimsen stated that she was on quarantine the past couple weeks and the library had to close for a few days.

MSA Update- Dan Borchardt from MSA Engineering discussed the current updates with the city council. He stated the CDBG grant agreement for Water System Improvements was signed by the DOA and the City on November 17, 2021. MSA will be submitting the advertisement for bid for the water tower restoration to run on December 15, 2021, and December 22, 2021, with bids being opened on December 30, 2021. MSA has begun the well site investigation report for the area the test wells will be drilled. MSA is continuing to work on the water system evaluation and the report should be done soon. MSA prepared an exhibit for marketing of the new industrial park off Opportunity Drive. Survey work for the Butternut Street reconstruction is scheduled for December 16th and 17th. The advertisement for bid will run in the newspaper February 9th and February 16th of 2022 with bids being opened on March 1, 2022. MSA has updated the voting app on the GIS system for the new ward locations.

Public Works Update- DPW Stuttgen stated the public works crew has been putting Christmas decorations up and marking valves with the GPS for the GIS mapping system.

Approve/Disapprove Alley Work Between Sycamore and Hemlock- DPW Stuttgen said that a resident would like the city to add gravel to the alley between Sycamore Street and Hemlock Street. The resident would like to replace a hoop structure with a shed and have access from the alley. The alley currently has some gravel, but a lot of the alley is grass and mud. DPW Stuttgen stated that just adding gravel would not solve the water problem. The question was asked if the residents themselves could add gravel to the alley and would they need a permit to do so. Alderman Weideman felt that if the alley is owned by the city that we should not allow homeowners to put gravel on it and not issue any permits for them to do so. It was stated that residents could come to the city council for these types of request and it would be handled on a case by case basis. Motion to disapprove by *M. Rachu/D. Rachu. Unanimous*

Approve/Disapprove Policy and Fee for Private Garbage Pickup- DPW Stuttgen stated he is having issues with residents placing large items on the curb for garbage pickup and not calling Advanced Disposal to arrange the special pickup. He stated this becomes an issue when snow plowing, and he is having to remove the items himself. He stated that he does put a door hanger on the house explaining they have to setup a special pickup with Advanced Disposal and has the information to do so on the door hanger, but the garbage isn't going away. Alderman M. Rachu stated that Advanced Disposal does not charge a fee for this, but they will not pickup appliances. DPW Stuttgen suggesting sending a certified letter to the homeowners and issuing a fee if the garbage isn't removed in 10 days. Motion to send a certified letter to homeowners and issue a \$200 fee if the garbage isn't picked up in 10 days by *M. Rachu/Huther. Unanimous.*

Water/Wastewater Update- Water/Wastewater Manager Soyk stated new water employee Dylan Bloch is doing a good job and seems to be catching on quickly. The WI DNR will begin online exams starting in January for operator certification. This was set

to begin in November but has been delayed. The city has submitted the application for a new WPDES permit beginning in 2023. The DNR was appreciative that the city submitted the application so far in advanced as this gives them time to review it.

Approve/Disapprove Water Tower Designs- The city council reviewed several different designs and colors for the water tower restoration. Water/Wastewater Manager Soyk stated he spoke with KLM Engineering about what colors to stay away from. They suggested to stay away from red as this will fade to pink over time. Motion by *M.Rachu/Huther* to approve the design on page 42 of the council packet with the exception of extending the grey up to the base of the bowl. The water tower will read Abbotsford-Home of the Falcons on the east and west sides. *Motion Carried-Unanimous.*

City of Abbotsford Bank Account Balances- The city council reviewed the City of Abbotsford Bank Account Balances. It was questioned how the Red Arrow Park savings account went from \$50,000 to \$90,000. Interim Administrator Soyk stated that the city received an anonymous donation of \$40,000 towards the Red Arrow Park savings account in 2020 but the funds where never transferred to the correct account.

Approve/Disapprove Employee Christmas Gifts- Motion to approve \$25 Chamber Bucks for all employees by *Huther/M. Rachu. Unanimous.*

Approve/Disapprove Paying Annual Dues to Clark County Economic Development Corporation- Motion of approve paying the annual dues to Clark County Economic Development Corporation in the amount of \$3,753 by *D. Rachu/Huther. Unanimous.*

Next Meeting: Wednesday, December 15, 2021, or Wednesday, December 22, 2021- The next meeting will be Wednesday, December 15, 2021.

Future Agenda Items – No Action Will be Taken- None

Adjourn- Motion to adjourn by *D. Rachu/Huther. The City Council Adjourned at 7:06 PM.*

Central Fire & EMS: Oct 2021 Financial Statement

Checking Account

Beginning Balance		\$	217,931.65
Receipts: Oct 2021			
Town/City Budget Deposits	\$	46,058.41	
2% Dues	\$	-	
Lifequest - EMS	\$	29,626.87	
Lifequest - Fire	\$	2,318.61	
Misc Revenues	\$	200.00	
Interest	\$	9.00	

Total Receipts \$ 78,212.89

Disbursements: Oct 2021

Payroll	\$	17,427.39
Payroll Taxes	\$	3,999.50
Vouchers Payable	\$	340.00
Unemployment paid	\$	-
Payroll deduction payable	\$	-
Length of Service award	\$	-
Legal	\$	-
Accounting/Secretarial Service	\$	500.00
Grant planning	\$	-
Insurance Premiums	\$	5,095.00
Vehicle Maintenance-Fire	\$	2,908.33
Vehicle Maintenance-EMS	\$	46.66
Equipment Maint.-Fire	\$	202.60
Equipment Maint.-EMS	\$	-
Apparatus Testing/Cert	\$	-
Pagers/Radios-Fire	\$	171.00
Building Maintenance/Supplies	\$	300.17
Phone & Internet	\$	2,128.93
Electric	\$	1,066.40
Heat	\$	213.70
Water	\$	570.32
Water/Truck Fill	\$	-
Rent of stations	\$	1,000.00
Office Expense	\$	182.06
Office Expense-Fire	\$	-
Office Expense-EMS	\$	-
Meeting Expense	\$	-
Dues & Subscriptions	\$	-
Computer Expense	\$	-
Printer/Copier	\$	-
Misc Expense	\$	94.15
Advertising/Promotions	\$	100.00
Clothing/Uniforms-Fire	\$	-
Clothing/Uniforms-EMS	\$	-
Mileage Reimbursement	\$	-
Training & Education-Fire	\$	1,023.92
Training & Education-EMS	\$	150.00
Ambulance Supplies	\$	2,340.98
Equipment Purchases-Fire	\$	1,455.07
Equipment Purchases-EMS	\$	-
Turn out Gear-Fire	\$	-
Fire Supplies-Foam	\$	-
Fire Supplies	\$	-
Haz Mat	\$	-
Fuel-Vehicles	\$	1,444.95
Capital Equipment Purchases	\$	-
Xfer balance to savings	\$	100,000.00

Total Disbursements \$ 142,761.13

\$ 153,383.41 ←

Bank Statement

Ending Abby Bank Checking Account Balance as of 10/31/2021	\$	153,383.41	\$	(0.00)
Outstanding Disbursements		0.00		
Ending Transaction Detail Balance	\$	153,383.41		

Other Accounts-Money Market

Beginning Balance	\$	357,965.83
Transfer from checking	\$	100,000.00
10/31/2021 Interest	\$	66.29
Savings account balance as of 9/30/2021	\$	458,032.12 ←

Summary of Bills - PAID

10/27/2021	\$7,464.91
11/2/2021	\$2,875.71
11/18/2021	\$4,401.42

TOTAL \$14,742.04

Town & Country Lawn & Landscape

You'll like the way it looks...guaranteed.

Stan Troyer

Jay Troyer

W1683 Starks Road • Unity, WI 54488 • 715-897-0535

Insured

Lawn Care & Landscape Management Proposal

Property: City Of Abottsford

Contact: Craig

Town & Country has provided the following proposal for a landscape maintenance program for the 2020 & 2021 season. If you have any questions, please feel free to contact us at the number above.

GROUNDS MAINTENANCE

1. Turf Mowing/Trimming:

All turf areas will be mowed an average of every seven (7) days during the season.

In conjunction with each mowing, trimming shall be performed around all buildings, structures, and other obstacles within the turf areas. All debris will be removed from the turf areas prior to mowing. Excess grass clippings will be raked or bagged as needed to maintain a neat appearance.

All sidewalks, streets, and patio areas will be cleared of dirt and debris resulting from any contracted services.

2. Weed Control:

The Baseball Field will be managed for weeds through chemical or manual control as needed in the gravel areas.

MOWING MONTHLY CHARGE : \$2400.00 PER MONTH (April through October) Includes Shortner South

HOURLY RATE (BUSHOGGING): \$50.00 PER HOUR

3. Edging:

All sidewalks, driveway areas, and curbs will be edged as needed per season to maintain a neat appearance. Special care and attention will be taken to avoid sidewalk damage.

INVESTMENT: (OPTIONAL)

4. Pruning

All ornamental shrubs, bushes, and evergreens will be pruned or sheared up to two (2) times during the contract period to ensure a professionally maintained appearance.

Tree suckers, shoot growth, and tree limbs impeding walkways and parking areas will be pruned as needed.

INVESTMENT: (OPTIONAL)

5. Fertilizing

All turf areas will be fertilized four times per year. All fertilizing will be done with the optimal ingredients specific to your turf.

INVESTMENT: (OPTIONAL)

SPRING & FALL CLEAN-UP

All leaves and miscellaneous debris will be collected and removed from the entire property as part of the spring and fall clean-up.

INVESTMENT: Fall Cleanup Included In Monthly Price (for Red Arrow)

The above proposal is agreed to and signed by:

Name: _____ Date: _____

Name: _____ Date: _____

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All sidewalks, streets, and patio areas will be cleared of dirt and debris resulting from any contracted services.

2. Weed Control:

The Baseball Field will be managed for weeds through chemical or manual control as needed in the gravel areas.

MOWING MONTHLY CHARGE : \$2,575.00 PER MONTH (April through October) Includes Shortner South
HOURLY RATE (BUSHOGGING): \$65.00 PER HOUR

3. Edging:

All sidewalks, driveway areas, and curbs will be edged as needed per season to maintain a neat appearance. Special care and attention will be taken to avoid sidewalk damage.

INVESTMENT: (OPTIONAL)

4. Pruning

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INVESTMENT: Fall Cleanup Included In Monthly Price (for Red Arrow)

The above proposal is agreed to and signed by:

Name: _____ Date: _____

Name: _____ Date: _____

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
ABBOTSFORD BOY SCOUTS								
11/21	11/17/2021	32740	314	11172021	XMAS TREES	100-51600-240	60.00	60.00
Total 32740:								60.00
Total ABBOTSFORD BOY SCOUTS:								60.00
ABBOTSFORD HIGH SCHOOL AGRICULTURE DEPT								
12/21	12/06/2021	32744	2	12012021	POINTSETTAS FOR LIBRARY PROGR	400-55155-311	96.00	96.00
Total 32744:								96.00
Total ABBOTSFORD HIGH SCHOOL AGRICULTURE DEPT:								96.00
ABBY COUNTY MARKET								
12/21	12/06/2021	32745	344	004000281025	DISTILLED WATER	600-53200-320	4.76	4.76
Total 32745:								4.76
Total ABBY COUNTY MARKET:								4.76
ABT MAILCOM								
12/21	12/06/2021	32746	362	40910	BILL PROCESSING AND MAILING	800-53610-320	601.92	601.92
Total 32746:								601.92
Total ABT MAILCOM:								601.92
ADVANCED DISPOSAL								
12/21	12/13/2021	32783	376	M1000102954	RECYCLING DISPOSAL	100-53631-219	9,243.50	9,243.50
Total 32783:								9,243.50
Total ADVANCED DISPOSAL:								9,243.50
AT & T MOBILITY								
12/21	12/06/2021	32747	457	28730133297	Water - IPad 4 G	600-53200-320	23.50	23.50
Total 32747:								23.50
Total AT & T MOBILITY:								23.50
BAKER & TAYLOR								
12/21	12/06/2021	32748	498	2036291443	Lib- BETTER OFF DEAD, NAMELESS O	400-55150-311	108.06	108.06
12/21	12/06/2021	32748	498	2036307760	Lib- Books	400-55150-311	119.68	119.68
12/21	12/06/2021	32748	498	2036330805	Lib- Books	400-55150-311	29.10	29.10
12/21	12/06/2021	32748	498	2036334697	Lib- Books	400-55150-311	206.43	206.43
Total 32748:								463.27
12/21	12/13/2021	32797	498	2036362912	Lib- Books	400-55150-311	101.31	101.31
Total 32797:								101.31
Total BAKER & TAYLOR:								564.58

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
BONILLA, MANUEL								
12/21	12/06/2021	32749	2952	RED ARROW	RED ARROW PARK RENTAL REIMB	100-48201	100.00	100.00
Total 32749:								100.00
Total BONILLA, MANUEL:								100.00
BP								
11/21	11/17/2021	7032318	2869	502896	Water - Meyer	600-53200-332	72.10	72.10
11/21	11/17/2021	7032318	2869	503968	Parks - Kramas	100-55200-121	40.73	40.73
11/21	11/17/2021	7032318	2869	510771	Water - Meyer	600-53200-332	106.51	106.51
11/21	11/17/2021	7032318	2869	514585	PW - Craig	100-53311-332	151.77	151.77
Total 7032318:								371.11
Total BP:								371.11
CARDMEMBER SERVICES								
11/21	11/16/2021	7032319	657	ADOBE 15016	WATER- ADOBE ACROBAT PRO MONT	600-53200-319	15.81	15.81
11/21	11/16/2021	7032319	657	AMZ 112-0861	LIB - SIX MINUTES TO MIDNIGHT DVD	400-55153-311	15.36	15.36
11/21	11/16/2021	7032319	657	AMZ 112-6285	LIB - THE NATIONAL MAIL	400-55153-311	19.98	19.98
11/21	11/16/2021	7032319	657	AMZ 112-7416	LIB- FODOR'S ESSENTIAL SOUTHWE	400-55150-311	21.49	21.49
11/21	11/16/2021	7032319	657	AMZ 112-7665	LIB - ELDERBERRY WHOLE	400-55155-311	15.95	15.95
11/21	11/16/2021	7032319	657	AMZ 112-7816	LIB - BLITHE SPIRIT	400-55153-311	13.99	13.99
11/21	11/16/2021	7032319	657	AMZ 112-7816	LIB - THE FAST SAGA DVD	400-55153-311	19.99	19.99
11/21	11/16/2021	7032319	657	AMZ 112-9494	LIB -FREE BIRDS	400-55153-311	9.99	9.99
11/21	11/16/2021	7032319	657	AMZ 113-1811	WW-BROTHER GENUINE P-TOUCH TA	800-53610-320	52.74	52.74
11/21	11/16/2021	7032319	657	AMZ 113-2345	PW - FLOOD LIGHTS	100-53311-230	102.32	102.32
11/21	11/16/2021	7032319	657	AMZ 114-0705	LIB-THE SIMPLICITY OF CIDER	400-55150-311	9.79	9.79
11/21	11/16/2021	7032319	657	AMZ 114-1290	LIB - SPACE JAM	400-55153-311	19.99	19.99
11/21	11/16/2021	7032319	657	AMZ 114-2013	LIB-2400 LABELS	400-55152-319	14.99	14.99
11/21	11/16/2021	7032319	657	AMZ 114-2164	PW - 120 VOLT FIXED POSITION THER	100-53311-230	67.74	67.74
11/21	11/16/2021	7032319	657	AMZ 114-2359	LIB- PUMPKIN EVERYTHING, SAWTO	400-55150-311	19.28	19.28
11/21	11/16/2021	7032319	657	AMZ 114-3725	LIB- TWICE IN A BLUE MOON	400-55150-311	10.53	10.53
11/21	11/16/2021	7032319	657	AMZ 114-8152	LIB-ON THE WAY TO THE WEDDING	400-55150-311	7.18	7.18
11/21	11/16/2021	7032319	657	AMZ D01-647	LIB - PRIME MEMBERSHIP FEE	400-55153-311	119.00	119.00
11/21	11/16/2021	7032319	657	BEST BUY PR	WATER- HP WIRELESS PRINTER	600-53200-319	284.84	284.84
11/21	11/16/2021	7032319	657	BP 497630	Water - Samples ICE	600-53200-319	5.99	5.99
11/21	11/16/2021	7032319	657	CABLE TIES A	WATER- WRITE ON ZIP TIE TAGS	600-53200-320	58.69	58.69
11/21	11/16/2021	7032319	657	CTY MKT 10/4	LIB - CIDER VINEGAR, GINGER, ONIO	400-55155-311	73.78	73.78
11/21	11/16/2021	7032319	657	EBAY 19-0769	PW - 4 PCS LED WORK LIGHT BAR	100-53311-121	32.69	32.69
11/21	11/16/2021	7032319	657	EBAY 19-0775	WATER-3" ADJ PINTLE COUPLER	600-53200-320	49.57	49.57
11/21	11/16/2021	7032319	657	FOURMENS 1	LIB - LT DUTY UV BLK, EX HEAVY UV	400-55155-311	26.86	26.86
11/21	11/16/2021	7032319	657	LOGMEIN OC	CH-GO TO MEETING 10/5 - 11/5	100-51401-319	14.77	14.77
11/21	11/16/2021	7032319	657	MCAFFEE 10/2	LIB - MCAFFEE 1 YEAR RENEWAL	400-55152-319	89.66	89.66
11/21	11/16/2021	7032319	657	PUPPY DOGS	LIB- MENTAL HEALTH AWARENESS B	400-55150-311	191.92	191.92
11/21	11/16/2021	7032319	657	REFUND 112-	LIB - REFUND DISNEY'S CRUELLA DV	400-55153-311	22.65-	22.65-
11/21	11/16/2021	7032319	657	USA BLUEBO	Water - SOLUTIONS, WATER DIONIZE	600-53200-320	183.46	183.46
11/21	11/16/2021	7032319	657	USA BLUEBO	Water - OZONE REAGENT SET	600-53200-320	167.80	167.80
11/21	11/16/2021	7032319	657	USA BLUEBO	WATER - HACH OZONE REAGENT SET	600-53200-320	965.93	965.93
11/21	11/16/2021	7032319	657	USPS 10/04/2	CH-POSTAGE	100-51401-319	116.00	116.00
11/21	11/16/2021	7032319	657	USPS 10/12/2	WATER - SAMPLES POSTAGE	600-53200-320	28.20	28.20
11/21	11/16/2021	7032319	657	USPS 10/18/2	LIB - POSTAGE MANITOWOC WI	400-55163-311	4.23	4.23
11/21	11/16/2021	7032319	657	USPS 10/20/2	WATER - SAMPLES POSTAGE	600-53200-320	27.80	27.80
11/21	11/16/2021	7032319	657	USPS 10/26/2	CH-POSTAGE LG ENV PRIORITY MAIL	100-51401-319	9.71	9.71
11/21	11/16/2021	7032319	657	USPS 10/8/21	LIB - POSTAGE TOMAH WI	400-55163-311	3.63	3.63

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
11/21	11/16/2021	7032319	657	WALMART 10/	LIB - MISSING THE RECEIPT ??	400-55153-311	27.06	27.06
11/21	11/16/2021	7032319	657	WALMART 55	LIB - CRUELLA DVD	400-55153-311	26.31	26.31
Total 7032319:								2,922.37
Total CARDMEMBER SERVICES:								2,922.37
Cedar Corp								
12/21	12/06/2021	32750	2848	109275	PW - Landfill Monitoring through 11/13/2	100-53631-215	186.00	186.00
Total 32750:								186.00
Total Cedar Corp:								186.00
CHARTER COMMUNICATIONS								
12/21	12/06/2021	32751	697	000849311022	PW - fax line	100-53311-220	39.99	39.99
12/21	12/06/2021	32751	697	000849312022	PW - fax line	100-53311-220	40.58	40.58
12/21	12/06/2021	32751	697	002187411082	WW - Telephone and Internet	800-53610-220	714.40	714.40
12/21	12/06/2021	32751	697	002194011042	Lib - Fax Line	400-55158-220	89.98	89.98
Total 32751:								884.95
12/21	12/13/2021	32784	697	002194012042	CH - Telephone	100-51620-220	89.98	89.98
Total 32784:								89.98
Total CHARTER COMMUNICATIONS:								974.93
CITY OF ABBOTSFORD - DIRECT PMT								
11/21	11/29/2021	7032317	732	10-1085-00-11	Parks - BASEBALL	100-55200-220	53.16	53.16
11/21	11/29/2021	7032317	732	10-1150-00-11	Parks - SOFTBALL	100-55200-220	43.81	43.81
11/21	11/29/2021	7032317	732	10-12500-00-1	Parks - Red Arrow	100-55200-220	54.32	54.32
11/21	11/29/2021	7032317	732	10-1286-00-11	Parks - Shortner	100-55200-220	15.45	15.45
11/21	11/29/2021	7032317	732	20-2011-00-11	CH-CITY HALL	100-51600-220	275.30	275.30
11/21	11/29/2021	7032317	732	30-3006-00-11	PW-GARAGE	100-53311-220	260.58	260.58
11/21	11/29/2021	7032317	732	30-3335-00-11	Water-EAU PLEINE WTR TMT PLANT	600-53200-220	69.04	69.04
11/21	11/29/2021	7032317	732	30-3340-00-11	Water-EAU PLEINE WTR TMT PLANT 2	600-53200-220	230.96	230.96
11/21	11/29/2021	7032317	732	30-3345-00-11	Water-PORKY CREEK	600-53200-220	466.48	466.48
11/21	11/29/2021	7032317	732	30-3350-00-11	WWTP - Elm Brook	800-53610-220	506.01	506.01
11/21	11/29/2021	7032317	732	30-3355-00-11	WWTP - LINDEN LIFT	800-53610-220	155.00	155.00
11/21	11/29/2021	7032317	732	30-3420-00-11	Water-Central	600-53200-220	1,040.56	1,040.56
Total 7032317:								3,170.67
Total CITY OF ABBOTSFORD - DIRECT PMT:								3,170.67
CLARK ELECTRIC COOPERATIVE								
11/21	11/24/2021	7032315	749	11470-1021	11470 - BUS HWY 29-BYPASS LIGHTIN	100-53311-220	61.27	61.27
11/21	11/24/2021	7032315	749	15547-1021	15547 - 601 PICKARD AVE	100-55150-121	63.18	63.18
11/21	11/24/2021	7032315	749	4178-1021	2229364 Cemetary Ave Well 10	600-53200-220	851.73	851.73
11/21	11/24/2021	7032315	749	5438201-1021	228577 Sycamore Lane	600-53200-220	1,496.43	1,496.43
11/21	11/24/2021	7032315	749	5438949-1021	5438949 - METER BUILDING #2	600-53200-220	944.33	944.33
11/21	11/24/2021	7032315	749	5438950-1021	228015 Chestnut Hill Lane	600-53200-220	350.06	350.06
11/21	11/24/2021	7032315	749	5440187-1021	5440187 - PICKARD AVE	100-55150-121	8.24	8.24
11/21	11/24/2021	7032315	749	5443395-1021	2229364 Cemetary Ave Well 10-Light	600-53200-220	8.24	8.24
11/21	11/24/2021	7032315	749	734-1021	Well # 12	600-53200-220	128.42	128.42

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GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 7032315:								3,911.90
Total CLARK ELECTRIC COOPERATIVE:								3,911.90
CLAUSNITZER, ERIN								
12/21	12/06/2021	32752	752	11192021	REIMBURSEMENT FOR CHRISTMAS D	100-51401-319	111.68	111.68
Total 32752:								111.68
Total CLAUSNITZER, ERIN:								111.68
COLBY ABBOTSFORD POLICE COMMISSION								
12/21	12/06/2021	32753	93	DECEMBER P	DECEMBER 2021	100-52100-121	38,294.26	38,294.26
Total 32753:								38,294.26
Total COLBY ABBOTSFORD POLICE COMMISSION:								38,294.26
COMPLIANCE REGULATORY SERVICES INC								
12/21	12/06/2021	32754	806	187694	2021 DRUG TESTING	100-51432-212	271.00	271.00
Total 32754:								271.00
Total COMPLIANCE REGULATORY SERVICES INC:								271.00
CRUZ, ERIKA DE LA								
11/21	11/24/2021	32741	2947	RED ARROW	RED ARROW PARK RENTAL REFUND	100-48201	100.00	100.00
Total 32741:								100.00
Total CRUZ, ERIKA DE LA:								100.00
DALCO								
12/21	12/13/2021	32785	873	3861106	CH - hand towels, roll towels, toilet paper	100-51600-240	374.38	374.38
12/21	12/13/2021	32785	873	3863702	CH -BRUSH STRIPS	100-51600-240	19.68	19.68
Total 32785:								394.06
Total DALCO:								394.06
Dempsey Law Firm, LLP								
12/21	12/13/2021	32786	2892	12102021	TIF - Chelt Case	960-51000-216	92.50	92.50
Total 32786:								92.50
Total Dempsey Law Firm, LLP:								92.50
DYLAN BLOCH								
11/21	11/30/2021	32742	2948	110621	Clothing Reimbursement	600-53200-320	92.31	92.31
Total 32742:								92.31
Total DYLAN BLOCH:								92.31

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Ehlers Bond Trust Service Corp								
12/21	12/06/2021	32755	1020	88967	CONTINUING DISCLOSURE REPORTI	600-21100-000	2,800.00	2,800.00
Total 32755:								2,800.00
Total Ehlers Bond Trust Service Corp:								2,800.00
FASTENAL COMPANY								
12/21	12/06/2021	32756	1068	WIABB43897	Water - SAFTEY VEST, SAFETY GLASS	600-53200-320	39.13	39.13
Total 32756:								39.13
Total FASTENAL COMPANY:								39.13
FOURMENS FARM HOME - COLBY								
12/21	12/06/2021	32757	1110	4405	PW - Supplies	100-53311-230	13.97	13.97
12/21	12/06/2021	32757	1110	4488	PW - Supplies	100-53311-230	51.91	51.91
12/21	12/06/2021	32757	1110	4536	PW - Supplies	100-53311-230	72.77	72.77
12/21	12/06/2021	32757	1110	4547	WW FLASHLIGHT & BATTERIES	800-53610-320	53.97	53.97
12/21	12/06/2021	32757	1110	4600	PW - Supplies	100-53311-230	11.99	11.99
12/21	12/06/2021	32757	1110	4620	MILKHOUSE HEATER	800-53610-320	32.99	32.99
12/21	12/06/2021	32757	1110	4623	PW - Supplies	100-53311-230	15.99	15.99
Total 32757:								253.59
Total FOURMENS FARM HOME - COLBY:								253.59
FREDERICK, MICHAEL								
12/21	12/06/2021	32758	1119	900325	LIB - FIRE OF GRACE BOOKS	400-55150-311	48.00	48.00
Total 32758:								48.00
Total FREDERICK, MICHAEL:								48.00
GEIGER, JEREMY								
11/21	11/30/2021	32743	1165	11302021	2021 BOOT & CLOTHING REIMB	100-53311-190	200.00	200.00
Total 32743:								200.00
Total GEIGER, JEREMY:								200.00
GEIGER, TOM								
12/21	12/06/2021	32759	2950	11292021	TOPSOIL	100-53311-810	450.00	450.00
Total 32759:								450.00
Total GEIGER, TOM:								450.00
HAWKINS INC								
12/21	12/13/2021	32787	1259	6076513	WATER - CHEMICALS	600-53200-311	694.95	694.95
12/21	12/13/2021	32787	1259	6076514	WWTP - CHEMICALS (Ferric Chloride)	800-53610-311	1,649.00	1,649.00
Total 32787:								2,343.95
Total HAWKINS INC:								2,343.95

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
HAWKINS WATER TREATMENT								
12/21	12/06/2021	32760	1260	6072966	KTH-100-VRC PM KIT	600-53200-320	1,140.00	1,140.00
Total 32760:								1,140.00
Total HAWKINS WATER TREATMENT:								1,140.00
HYDROCORP								
12/21	12/06/2021	32761	1326	0064550-IN	CROSS CONNECTION SERVICES	600-53200-320	484.00	484.00
Total 32761:								484.00
Total HYDROCORP:								484.00
Justin Meyer								
11/21	11/11/2021	32739	1768	11-11-21 CLO	CLOTHES REIMBURSEMENT	600-53200-320	174.99	174.99
Total 32739:								174.99
Total Justin Meyer:								174.99
KURITA AMERICA INC.								
12/21	12/06/2021	32762	2949	INV641032	EAU PLEINE FILTER MEDIA ANALYSIS	600-53200-320	1,875.00	1,875.00
Total 32762:								1,875.00
Total KURITA AMERICA INC.:								1,875.00
MARATHON CO TREASURER								
12/21	12/06/2021	32763	281	I0033867	PW- 3 PLOW BLADES	100-53311-230	1,284.39	1,284.39
Total 32763:								1,284.39
Total MARATHON CO TREASURER:								1,284.39
MARATHON COUNTY CLERKS OFFICE								
12/21	12/10/2021	32782	1683	2021 DOG LIC	DOG SETTLEMENT	100-44200	150.00	150.00
Total 32782:								150.00
Total MARATHON COUNTY CLERKS OFFICE:								150.00
MARTIN WELDING LLC								
12/21	12/06/2021	32764	1712	11092	PW-DRILL BITS	100-53311-230	153.21	153.21
12/21	12/06/2021	32764	1712	26053	PW - 2" mounts, labor for work on snowb	100-53311-230	1,060.00	1,060.00
Total 32764:								1,213.21
Total MARTIN WELDING LLC:								1,213.21
MARY JOCHIMSEN								
12/21	12/13/2021	32800	2953	12092021	LIBRARY MOVIE	400-55153-311	21.06	21.06
Total 32800:								21.06

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total MARY JOCHIMSEN:								21.06
MEGA FOODS								
12/21	12/06/2021	32765	121	139	CREDIT ON ACCOUNT	800-53610-320	34.11	34.11
12/21	12/06/2021	32765	121	SHELL 9/28/2	FUEL - WW	800-53610-320	22.71	22.71
Total 32765:								56.82
Total MEGA FOODS:								56.82
MEYER LUMBER SUPPLY, INC.								
12/21	12/06/2021	32766	1765	11028779	PW - FLOODLIGHT RETURNED FOR C	100-53311-121	84.99-	84.99-
12/21	12/06/2021	32766	1765	11029193	Water - PRELUDE WHT EL TOILET	600-53200-241	149.99	149.99
12/21	12/06/2021	32766	1765	11029604	Water -NEW EMPLOYEE KEYS	600-53200-320	12.68	12.68
Total 32766:								77.68
Total MEYER LUMBER SUPPLY, INC.:								77.68
MICROMARKETING LLC								
12/21	12/06/2021	32767	1785	859122	Lib - FRUIT OF THE SPIRIT	400-55150-311	24.99	24.99
12/21	12/06/2021	32767	1785	859187	Lib - HIDE AND DON'T SEEK UNCD	400-55150-311	44.99	44.99
12/21	12/06/2021	32767	1785	860786	Lib - DUPLEX UNCD, HOW I SAVED TH	400-55150-311	135.43	135.43
12/21	12/06/2021	32767	1785	866900	Lib - JUDGE'S LIST	400-55150-311	45.00	45.00
12/21	12/06/2021	32767	1785	867560	Lib - GUINNESS WORLD RECORDS 20	400-55150-311	23.16	23.16
12/21	12/06/2021	32767	1785	867964	Lib -STRANGER IN THE LIFEBOAT	400-55150-311	25.99	25.99
12/21	12/06/2021	32767	1785	868848	Lib - Books	400-55150-311	74.74	74.74
12/21	12/06/2021	32767	1785	869881	Lib - BOOKS	400-55150-311	48.99	48.99
Total 32767:								423.29
12/21	12/13/2021	32801	1785	487914	Lib - Books	400-55150-311	45.00	45.00
Total 32801:								45.00
Total MICROMARKETING LLC:								468.29
MID AMERICA BOOKS								
12/21	12/13/2021	32798	1788	538829	BOOKS	400-55150-311	177.65	177.65
Total 32798:								177.65
Total MID AMERICA BOOKS:								177.65
MIDAMERICA BOOKS								
12/21	12/06/2021	32768	1798	540321	BOOKS	400-55150-311	115.70	115.70
Total 32768:								115.70
Total MIDAMERICA BOOKS:								115.70
MSA Professional Services Inc								
12/21	12/06/2021	32769	1852	R07681047.0-	Water - Water System Evaluation	600-53200-320	4,646.00	4,646.00
Total 32769:								4,646.00

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
12/21	12/13/2021	32788	1852	R07681049.0-	GIS SUPPORT-CROSS CONNECTIONS	600-53200-320	811.25	811.25
12/21	12/13/2021	32788	1852	R07681056.0-	WATER TOWER REHABILITATION	600-53200-241	2,990.35	2,990.35
12/21	12/13/2021	32788	1852	R07681057.0-	WELL RECONDITIONING	600-53200-241	323.75	323.75
12/21	12/13/2021	32788	1852	R07681058.0-	NEW WELL DESIGN, BIDDING AND CO	600-53200-241	203.00	203.00
Total 32788:								4,328.35
Total MSA Professional Services Inc:								8,974.35
Northern Lake Services, Inc								
12/21	12/06/2021	32770	2812	409870	Water - Bromate and Nitrate	600-53200-320	268.00	268.00
Total 32770:								268.00
12/21	12/13/2021	32789	2812	411101	Water - Bromate	600-53200-320	128.00	128.00
Total 32789:								128.00
Total Northern Lake Services, Inc:								396.00
O'Brion Agency, LLC								
12/21	12/06/2021	32771	2845	81026	CH - Paper	100-51401-319	200.00	200.00
Total 32771:								200.00
Total O'Brion Agency, LLC:								200.00
Penworthy Company, LLC								
12/21	12/06/2021	32772	2018	0576628-IN	Lib-Books - BUILD IT! XMAS, CHICKEN	400-55150-311	203.68	203.68
Total 32772:								203.68
Total Penworthy Company, LLC:								203.68
PRECISION SEALCOATING INC								
12/21	12/13/2021	32790	2073	1607	FALL 2021 STREET SWEEPING	100-53311-372	4,500.00	4,500.00
Total 32790:								4,500.00
Total PRECISION SEALCOATING INC:								4,500.00
RACK INDUSTRIAL LLC								
12/21	12/13/2021	32791	2119	5597SER	Water - Cloud Storage/Managed Service	600-53200-319	463.99	463.99
Total 32791:								463.99
Total RACK INDUSTRIAL LLC:								463.99
RiverCountry Co-op								
12/21	12/13/2021	32792	2832	409036	20 PC RAT SAE MET	100-53311-230	69.99	69.99
12/21	12/13/2021	32792	2832	409731	GREASE	100-53311-230	7.19	7.19
12/21	12/13/2021	32792	2832	411148	BULK BOLTS	100-53311-230	2.64	2.64
Total 32792:								79.82

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total RiverCountry Co-op:								79.82
S.D. ELLENBECKER INC.								
12/21	12/06/2021	32773	2951	12781	INSTALL 22' CURB	960-51000-319	770.00	770.00
Total 32773:								770.00
Total S.D. ELLENBECKER INC.:								770.00
SAFE-FAST								
12/21	12/06/2021	32774	2237	INV253640	THERMO GRAB W/MICROFINISH LATE	600-53200-320	112.20	112.20
Total 32774:								112.20
Total SAFE-FAST:								112.20
STAPLES BUSINESS ADVANTAGE								
12/21	12/13/2021	32793	2386	8064488720	OFFICE SUPPLIES - envelopes-labels-	100-51401-319	132.78	132.78
Total 32793:								132.78
Total STAPLES BUSINESS ADVANTAGE:								132.78
STAR ENVIRONMENTAL INC								
12/21	12/06/2021	32775	2833	21-610	Elm Brook WW Consult	800-53610-320	750.00	750.00
Total 32775:								750.00
Total STAR ENVIRONMENTAL INC:								750.00
STETSONVILLE OIL								
12/21	12/06/2021	32776	2400	72856	470GALS GOLD PLUS FUEL	100-53311-332	1,362.53	1,362.53
Total 32776:								1,362.53
Total STETSONVILLE OIL:								1,362.53
TOTAL CONTROL SYSTEMS INC								
12/21	12/06/2021	32777	2512	9952	Water - SCADA PC-SCADA REPORTIN	600-53200-241	8,186.50	8,186.50
Total 32777:								8,186.50
TOTAL CONTROL SYSTEMS INC:								8,186.50
TP PRINTING COMPANY, INC.								
12/21	12/06/2021	32778	2519	183280	CH -DEPUTY CLERK ADD, ORDINANC	100-51401-330	491.24	491.24
Total 32778:								491.24
12/21	12/13/2021	32799	2519	183240	Publication	400-55159-311	150.50	150.50
Total 32799:								150.50
Total TP PRINTING COMPANY, INC.:								641.74

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
UNIFIRST CORPORATION								
12/21	12/06/2021	32779	2912	0982221320	WW - Uniforms	800-53610-320	59.69	59.69
12/21	12/06/2021	32779	2912	0982222368	SOAP DISPENSER/SOAP	600-53200-320	87.01	87.01
12/21	12/06/2021	32779	2912	0982223419	WW - Uniforms	800-53610-320	59.69	59.69
12/21	12/06/2021	32779	2912	0982224443	WW - Uniforms	800-53610-320	59.69	59.69
12/21	12/06/2021	32779	2912	0982225519	WW - Uniforms	800-53610-320	59.69	59.69
Total 32779:								325.77
Total UNIFIRST CORPORATION:								325.77
US POSTAL SERVICE								
12/21	12/06/2021	32780	2575	LIBRARY PO	PO Box Annual Fee	400-55163-311	130.00	130.00
Total 32780:								130.00
Total US POSTAL SERVICE:								130.00
WASTEWATER TRAINING SOLUTIONS								
12/21	12/08/2021	32568	2643	100	WW - Training Justin Meyer	800-53610-320	165.00-	165.00- V
Total 32568:								165.00-
12/21	12/08/2021	32781	2643	12072021-JUS	WW - Training Justin Meyer	800-53610-320	165.00	165.00
Total 32781:								165.00
Total WASTEWATER TRAINING SOLUTIONS:								.00
WE ENERGIES								
11/21	11/10/2021	7032303	209	0709499727-0	Water - 101 W Elm St- Unit W#1	600-53200-220	32.96	32.96
11/21	11/10/2021	7032303	209	0709499727-0	Parks - 206 N 5th Ave	100-55200-220	10.89	10.89
11/21	11/10/2021	7032303	209	0713512250-0	CH - 203 N 1st St	100-51600-220	73.04	73.04
11/21	11/10/2021	7032303	209	0713512250-0	Parks - 407 W Hemlock St	100-55200-220	13.51	13.51
11/21	11/10/2021	7032303	209	0713512250-0	Water - 414 W Butternut	600-53200-220	11.79	11.79
11/21	11/10/2021	7032303	209	0713512250-0	Water - 609 E Spruce St	600-53200-220	10.89	10.89
11/21	11/10/2021	7032303	209	0713512250-0	Water - 303 S 1st St	600-53200-220	10.89	10.89
11/21	11/10/2021	7032303	209	0713512250-0	Sewer - 401 S 11th St	800-53610-220	16.94	16.94
11/21	11/10/2021	7032303	209	0713512250-0	PW - 1001 E Elm St	100-53311-220	10.89	10.89
Total 7032303:								191.80
12/21	12/10/2021	7032320	209	0709499727-0	Water - 101 W Elm St- Unit W#1	600-53200-220	221.05	221.05
12/21	12/10/2021	7032320	209	0709499727-0	Parks - 206 N 5th Ave	100-55200-220	9.90	9.90
12/21	12/10/2021	7032320	209	0713512250-0	CH - 203 N 1st St	100-51600-220	496.75	496.75
12/21	12/10/2021	7032320	209	0713512250-0	Parks - 407 W Hemlock St	100-55200-220	43.62	43.62
12/21	12/10/2021	7032320	209	0713512250-0	Water - 414 W Butternut	600-53200-220	27.25	27.25
12/21	12/10/2021	7032320	209	0713512250-0	Water - 609 E Spruce St	600-53200-220	19.01	19.01
12/21	12/10/2021	7032320	209	0713512250-0	Water - 303 S 1st St	600-53200-220	32.66	32.66
12/21	12/10/2021	7032320	209	0713512250-0	Sewer - 401 S 11th St	800-53610-220	95.65	95.65
12/21	12/10/2021	7032320	209	0713512250-0	PW - 1001 E Elm St	100-53311-220	172.11	172.11
Total 7032320:								1,118.00
Total WE ENERGIES:								1,309.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
WI DEPT OF TRANSPORTATION								
12/21	12/13/2021	32794	2695	395000024302	SRTS IMPROVEMENTS	100-53311-810	2.68	2.68
12/21	12/13/2021	32794	2695	395-00002430	SRTS IMPROVEMENTS	100-53311-810	196.93	196.93
Total 32794:								199.61
Total WI DEPT OF TRANSPORTATION:								199.61
WISCONSIN STATE LABORATORY OF HYGIENE								
12/21	12/13/2021	32795	211	698392	FLUORIDE TESTING	600-53200-320	26.00	26.00
Total 32795:								26.00
Total WISCONSIN STATE LABORATORY OF HYGIENE:								26.00
WOLFGRAM, GAMOKE & HUTCHINSON, S.C.								
12/21	12/13/2021	32796	195	LEGAL120220	CH - Legal Fees	100-51300-216	867.00	867.00
Total 32796:								867.00
Total WOLFGRAM, GAMOKE & HUTCHINSON, S.C.:								867.00
XCEL ENERGY--ABBOTSFORD								
11/21	11/12/2021	7032304	2774	52-001047948	WW - 401 S 11TH ST	800-53610-220	2,563.25	2,563.25
Total 7032304:								2,563.25
11/21	11/12/2021	7032305	2774	52-8216975-3-	CH - 203 N NEW UNIT	100-51600-220	734.06	734.06
Total 7032305:								734.06
11/21	11/10/2021	7032310	2774	52-5489992-8-	WW-LIFT STATIONS	800-53610-220	112.33	112.33
Total 7032310:								112.33
11/21	11/12/2021	7032311	2774	52-5489994-0-	PW-PARADE BLDG	100-53311-220	19.29	19.29
Total 7032311:								19.29
11/21	11/12/2021	7032312	2774	52-5489995-1-	PW-PARKS	100-55200-220	236.20	236.20
Total 7032312:								236.20
11/21	11/17/2021	7032313	2774	52-5489996-2-	PW - VARIOUS	100-53311-220	2,332.94	2,332.94
Total 7032313:								2,332.94
11/21	11/16/2021	7032314	2774	52-8843494-0-	PW-100 OAK ST	100-53311-220	53.50	53.50
Total 7032314:								53.50
Total XCEL ENERGY--ABBOTSFORD:								6,051.57
Grand Totals:								110,643.85

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
GENERAL FUND								
TAX & TAX EQUIVALENTS								
100-41110	GENERAL PROPERTY TAXES	873,664.99	893,917.09	905,285.02	887,929.98	918,864.29	752,841.09	81.93
100-41115	EXEMPT COMPUTER AID	4,299.28	4,403.32	4,403.32	6,092.87	4,403.32	4,403.32	100.00
100-41140	MOBILE HOME TAXES	27,952.57	16,201.65	12,000.00	10,464.69	15,000.00	19,018.92	126.79
100-41200	ROOM TAX	22,645.48	26,702.53	50,000.00	26,688.92	50,000.00	26,051.58	52.10
100-41310	UTILITY PAYMENT LIEU OF TAXES	160,910.00	149,325.00	161,000.00	161,000.00	161,000.00	161,000.00	100.00
100-41320	HOUS AUTH PAYMENT LIEU TAXES	11,606.55	10,540.11	11,600.00	24,115.42	10,500.00	.00	.00
100-41330	FRANCHISE FEES - CABLE	12,503.39	6,296.57	2,083.90	11,267.21	4,201.70	11,177.99	266.03
Total TAX & TAX EQUIVALENTS:		1,113,582.26	1,107,386.27	1,146,372.24	1,127,559.09	1,163,969.31	974,492.90	83.72
STATE & LOCAL AID								
100-43310	STATE SHARED REVENUE	466,009.19	454,262.46	455,888.23	458,074.95	480,069.96	91,930.81	19.15
100-43311	PERSONAL PROPERTY AID - STATE	.00	11,541.67	11,541.67	7,740.27	11,541.67	.00	.00
100-43420	2% FIRE INSURANCE TAX	5,592.69	5,972.36	5,300.00	5,959.04	5,900.00	6,801.16	115.27
100-43531	TRANSPORTATION AIDS	148,842.48	145,104.02	166,869.62	166,869.62	191,900.06	191,900.06	100.00
100-43590	STATE RECYCLING RECEIPTS	7,790.94	.00	7,800.00	8,376.69	8,200.00	8,451.38	103.07
100-43610	PYMT MUNICIPAL SERVICES	2,373.64	.00	2,400.00	3,358.06	3,300.00	2,171.34	65.80
100-43650	CDBG GRANT REVENUE	346,548.57	3,451.43	.00	.00	.00	.00	.00
100-43690	OTHER STATE PAYMENTS	4,523.00	4,523.00	4,523.00	4,523.00	4,523.00	1,013,535.44	22,408.48
Total STATE & LOCAL AID:		981,680.51	624,854.94	654,322.52	654,901.63	705,434.69	1,314,790.19	186.38
LICENSES & PERMITS								
100-44100	LICENSES - ALCOHOL	8,237.00	7,405.44	8,300.00	7,017.22	7,300.00	6,979.32	95.61
100-44101	LICENSES - CIGARETTES	.00	.00	.00	125.00	.00	175.00	.00
100-44200	LICENSES - DOG	326.76	601.26	400.00	106.50	50.00	275.16	550.32
100-44300	BUILDING PERMITS	10,776.49	23,042.16	9,000.00	10,959.11	10,000.00	11,051.00	110.51
Total LICENSES & PERMITS:		19,340.25	31,048.86	17,700.00	18,207.83	17,350.00	18,480.48	106.52
CHARGES TO THE PUBLIC								
100-46100	PUB CHGES FOR SERVICES GEN GO	25.50	.00	600.00	13.00	25.00	689.00	2,756.00
100-46310	STREET MAINTENANCE & CONSTRU	365.00	.00	500.00	.00	250.00	.00	.00
100-46433	GARBAGE COLLECTION REVENUE	77,775.48	84,762.87	116,325.00	110,074.13	110,826.00	100,916.11	91.06
100-46440	MOWING	2,010.00	1,806.25	2,000.00	.00	1,800.00	2,665.00	148.06
100-46900	OTHER PUB CHGES FOR SERVICES	.30	130.35	.00	735.90	.00	495.20	.00
Total CHARGES TO THE PUBLIC:		80,175.68	86,699.47	119,425.00	110,823.03	112,901.00	104,765.31	92.79
INTEREST & DONATIONS								
100-48111	INTEREST INCOME	23,585.62	45,189.64	.00	15,568.17	10,000.00	2,916.41	29.16
100-48130	INTEREST ON SPEC ASSESSMENTS	.00	.00	400.00	.00	400.00	1.49	.37
100-48150	MUNICIPAL BLDG FND INT	62.91	.00	.00	.00	.00	.00	.00
100-48201	RENT OF CITY BUILDINGS	12,195.00	6,432.95	9,000.00	3,910.00	4,000.00	7,965.00	199.13
100-48205	LEASE INCOME - CELL TOWERS	6,564.63	15,790.00	10,000.00	13,166.96	14,611.12	13,727.22	93.95
100-48206	DB COMMUNICATIONS - LEASE	.00	.00	.00	3,263.18	.00	.00	.00
100-48225	RENT OF CITY EQUIPMENT	595.50	150.00	.00	.00	.00	.00	.00
100-48250	ADMIN LIBRARY	10,000.00	10,000.00	10,000.00	10,000.08	10,000.00	10,000.08	100.00
100-48306	SALE/RENT OF CITY PROPERTY	2,600.00	16,596.00	5,000.00	.00	.00	.00	.00
100-48307	CEMETARY - SALE OF PLOTS	1,570.68	1,200.00	1,350.00	.00	1,350.00	.00	.00
100-48500	DONATIONS	.00	99,522.00	.00	53,500.00	10,000.00	12,000.00	120.00
100-48503	VENDING MACHINE	2,001.96	1,488.09	2,000.00	529.02	100.00	176.86	176.86
100-48901	15 YR REPMT FROM WTR UTILITY	.00	.00	95,000.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
100-48902	PROCEEDS FROM LONG-TERM DEBT	.00	.00	.00	.00	.00	.00	.00
100-48903	SALES - PUBLIC WORKS	.00	40,603.00	.00	.00	.00	19,945.26	.00
100-48904	SAFE ROADS TO SCHOOL	.00	.00	.00	72,800.00	.00	.00	.00
100-48906	FIRE DEPT RENT	.00	.00	.00	.00	1,000.00	1,000.00	100.00
100-48907	INSURANCE REIMBURSE - FIRE	.00	.00	.00	.00	3,437.40	.00	.00
100-48908	OTHER MISCELLANEOUS REVENUE	40,386.28	36,353.58	112,300.00	71,168.04	40,000.00	46,562.96	116.41
100-48909	OTHER MISC REVENUE - PW EQUIP	.00	42.00	.00	644.00	.00	.00	.00
Total INTEREST & DONATIONS:		99,562.58	273,367.26	245,050.00	244,549.45	94,898.52	114,295.28	120.44
GENERAL ADMINISTRATION								
100-51100-120	CITY COUNCIL-WAGES	19,372.86	12,672.14	19,000.00	11,870.00	14,650.00	14,978.33	102.24
100-51100-123	CITY COUNCIL-HEALTH REIMBURSE	.00	.00	.00	.00	.00	.00	.00
100-51100-151	CITY COUNCIL - FICA/MED	1,467.41	927.69	1,425.00	935.03	1,114.22	1,145.93	102.85
100-51100-319	CITY COUNCIL-SUPP & EQUIP	6,365.55	6,287.26	500.00	133.38	500.00	.00	.00
100-51100-324	CITY COUNCIL-DUES	125.00	125.00	850.00	809.00	850.00	840.84	98.92
100-51100-332	CITY COUNCIL-MEAL/MILE/SCHOOL	753.00	47.56	500.00	35.00	500.00	.00	.00
100-51300-216	GENERAL ADMINISTRATION-LEGAL	15,835.65	18,323.66	6,000.00	9,123.42	15,000.00	5,793.00	38.62
100-51350-218	GENERAL ADMIN-CODIFICATION	2,490.00	4,142.53	5,000.00	.00	3,000.00	.00	.00
100-51400-120	CITY CLERK-WAGES	44,673.51	23,902.57	10,926.24	15,738.20	15,156.88	4,745.41	31.31
100-51400-123	CITY CLERK-HEALTH REIMBURSEME	.00	574.63	.00	1,736.09	1,428.00	346.50	24.26
100-51400-151	CLERK - FICA/MED	2,027.59	1,936.15	835.36	1,336.69	1,136.77	389.53	34.27
100-51400-152	CLERK - RETIREMENT	1,528.96	1,206.46	715.67	1,062.33	992.78	232.24	23.39
100-51400-154	CLERK - HEALTH INSURANCE	409.29	673.78	1,050.00	.00	.00	.00	.00
100-51400-156	CITY HALL WORKERS COMP	.00	2,878.00	.00	2,316.00	.00	481.00	.00
100-51401-319	CITY HALL - OFFICE SUPPLIES	10,207.78	12,773.18	5,000.00	12,917.82	10,000.00	12,292.58	122.93
100-51401-320	CITY CLERK-COMP SUP/EQUIP	5,513.58	20,525.95	14,000.00	8,931.06	10,000.00	6,293.26	62.93
100-51401-330	CITY CLERK-PRINTING	900.64	1,295.95	5,000.00	518.50	1,300.78	763.53	58.70
100-51401-332	CITY HALL - MEAL/MILE/SCHOOL	566.12	2,049.70	5,000.00	276.90	2,500.00	1,148.24	45.93
100-51401-399	CITY CLERK - PTY CSH OVR/UNDER	3.16	.00	.00	.00	.00	.00	.00
100-51403-120	CITY ADMINISTRATOR - WAGES	.00	12,622.11	14,280.00	14,885.21	14,565.60	11,176.90	76.73
100-51403-151	CITY ADMINISTRATOR - FICA	.00	851.85	1,092.42	1,081.23	1,092.42	819.48	75.02
100-51403-152	CITY ADMINISTRATOR - RETIREMEN	.00	779.44	935.34	1,000.89	1,192.56	680.23	57.04
100-51403-154	CITY ADMINISTRATOR - HEALTH IN	403.33	2,815.68	4,680.00	3,007.53	5,200.00	1,858.68	35.74
100-51404-120	ADMIN ASST - WAGES	.00	2,697.88	6,032.00	3,219.86	12,022.40	3,741.95	31.12
100-51404-123	ADMIN ASST - HEALTH REIMBURSEM	.00	104.99	.00	770.20	1,428.00	350.03	24.51
100-51404-151	ADMIN ASST - FICA	.00	200.92	461.45	305.22	901.68	313.07	34.72
100-51404-152	ADMIN ASST - RETIREMENT	.00	165.11	395.10	217.34	787.47	216.89	27.54
100-51404-154	ADMIN ASST - HEALTH INS	.00	.00	840.00	.00	.00	.00	.00
100-51405-120	MAYOR-WAGES	8,178.57	7,671.43	7,050.00	7,350.00	7,050.00	3,066.67	43.50
100-51405-151	MAYOR - FICA/MED	615.87	547.01	528.75	562.30	528.75	234.61	44.37
100-51405-300	MAYOR-EXPENSE	145.55	.00	300.00	36.52	300.00	92.74	30.91
100-51410-120	ELECTION-WAGES	6,601.90	1,438.48	7,000.00	2,916.26	1,000.00	1,917.53	191.75
100-51410-300	ELECTION-EXPENSES	4,662.50	308.78	3,000.00	1,753.32	500.00	942.90	188.58
100-51432-154	GENERAL ADMIN-PREM HEALTH	4,656.58	27,641.11	.00	12,927.90	.00	24,158.03	.00
100-51432-212	GENERAL ADMIN-PHYS/DRUG TESTS	277.00	481.25	500.00	600.00	500.00	530.00	106.00
100-51500-218	GENERAL ADMIN-AUDITOR	8,055.34	5,701.66	5,000.00	7,350.00	5,875.00	8,876.67	151.09
100-51510-215	GENERAL ADMIN-ASSESSOR	12,997.17	16,209.68	17,000.00	13,895.14	16,200.00	20,915.00	129.10
100-51520-219	GENERAL ADMIN-PROF RECRUITMEN	6,665.50	.00	1,000.00	.00	1,000.00	.00	.00
100-51600-120	CITY HALL-CLEANING WAGES	8,892.85	9,506.33	12,000.00	9,233.16	9,553.36	9,500.60	99.45
100-51600-151	CITY HALL-CLEANING - FICA/MED	1,270.53	1,190.02	900.00	706.33	716.50	726.73	101.43
100-51600-152	CITY HALL-RETIREMENT	.00	145.66	.00	623.23	625.74	641.28	102.48
100-51600-220	CITY HALL-UTILITIES	8,250.52	10,069.25	9,000.00	13,529.12	11,000.00	16,103.70	146.40
100-51600-240	CITY -BLDG MAINT	18,468.52	46,338.75	30,000.00	11,565.21	20,000.00	10,535.26	52.68
100-51620-220	GENERAL ADMIN-TELEPHONE	3,291.60	7,417.71	3,000.00	3,451.17	3,000.00	3,045.95	101.53
100-51910-730	ILLEGAL TAXES	1,477.40	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
100-51938-156	WORKERS COMP ADMIN	.00	.00	14,775.00	.00	500.00	.00	.00
100-51938-510	GENERAL ADMIN-PROP & LIAB INS	41,215.50	41,633.00	30,500.00	33,396.83	34,000.00	23,038.85	67.76
100-51940-151	SS/MED MATCH EXPENSE	47.36	.00	.00	.00	.00	.00	.00
Total GENERAL ADMINISTRATION:		248,413.69	294,305.79	246,072.33	212,123.39	227,668.91	192,934.14	84.74
PUBLIC SAFETY								
100-52100-120	SCHOOL CROSS GUARD-WAGES	898.16	2,361.34	2,100.00	1,238.88	2,000.00	1,821.88	91.09
100-52100-121	LAW ENFORCEMNT-PLAN,MAINT,OPE	431,973.96	441,299.04	446,635.00	446,635.00	459,532.00	459,532.00	100.00
100-52100-151	SCHOOL CROSSING GUARD FICA/ME	65.89	173.33	160.65	94.78	150.00	139.37	92.91
100-52200-121	FIRE PROTECT-PLAN,MAINT,OPER	101,158.96	100,291.00	103,274.40	108,625.38	82,000.00	78,691.45	95.97
100-52200-590	FIRE PROTECTION	98,759.67	92,476.00	89,783.00	89,783.00	89,783.00	.00	.00
100-52200-591	FIRE PROTECTN-2% FIRE INS TAX	5,592.69	5,972.36	5,325.00	5,959.04	5,325.00	6,801.16	127.72
100-52300-121	FIRE DEPT SAVING	.00	.00	.00	.00	25,662.23	.00	.00
100-52400-398	BAD DEBT EXPENSE	.00	486.33	.00	.00	.00	.00	.00
100-52400-399	MISC EXPENSE	.00	992.65	.00	2,245.83	1,400.00	.00	.00
Total PUBLIC SAFETY:		638,449.33	644,052.05	647,278.05	654,581.91	665,852.23	546,985.86	82.15
PUBLIC WORKS								
100-53100-230	MACH/EQUIP/VEHICLES	139,590.50	.00	50,000.00	6,462.70	50,000.00	104,525.00	209.05
100-53310-120	PUBLIC WORKS-WAGES	182,897.02	175,030.10	218,159.92	203,972.66	189,894.60	159,204.91	83.84
100-53310-123	PUBLIC WORKS-HEALTH REIMBURSE	.00	2,606.47	.00	12,485.69	14,490.00	10,695.47	73.81
100-53310-151	PUBLIC WORKS - FICA/MED	12,586.13	13,640.59	16,689.24	16,501.67	14,242.10	12,961.87	91.01
100-53310-152	PUBLIC WORKS - RETIREMENT	9,751.62	10,488.93	14,410.06	13,415.00	13,065.79	10,582.04	80.99
100-53310-154	PUBLIC WORKS - ADMIN HEALTH IN	.00	.00	.00	3,007.53	5,200.00	1,858.68	35.74
100-53311-121	PUBLIC WORKS-PLAN,MAINT,OPER	45,712.46	26,775.76	20,000.00	23,645.59	20,000.00	21,114.78	105.57
100-53311-154	PUBLIC WORKS - HEALTH INS.	805.18	3,436.67	22,316.00	.00	5,200.00	25.00	.48
100-53311-190	PUBLIC WORKS - UNIFORMS CLOTHI	2,272.78	2,486.62	2,500.00	2,127.98	2,000.00	1,884.70	94.24
100-53311-219	CDBG - PROFESSIONAL SERVICES	129,583.15	3,000.00	.00	.00	.00	.00	.00
100-53311-220	PUBLIC WORKS - UTILITIES	36,611.35	43,311.45	40,000.00	31,005.93	40,000.00	27,725.53	69.31
100-53311-230	PUBLIC WORKS - VEHICLE MNTCE	10,805.74	10,988.34	20,000.00	10,154.67	18,000.00	9,230.03	51.28
100-53311-231	STREET MAINT & SIDEWALK	1,483.76	2,689.75	.00	633.25	.00	.00	.00
100-53311-332	PUBLIC WORKS - FUEL	16,477.67	15,229.09	20,000.00	9,352.61	15,000.00	9,543.72	63.62
100-53311-370	PUBLIC WORKS - SALT	.00	8,885.96	15,000.00	12,707.86	10,000.00	2,205.24	22.05
100-53311-371	PUBLIC WORKS - CRACK FILLING	.00	10,000.00	10,000.00	10,000.00	10,000.00	9,680.00	96.80
100-53311-372	PUBLIC WORKS - STREET SWEEPING	.00	3,800.00	7,700.00	11,900.00	11,500.00	8,995.00	78.22
100-53311-399	SAFE ROUTE TO SCHOOL	41,759.69	63,110.00	.00	.00	.00	.00	.00
100-53311-810	PUBLIC WORKS-CAP IMPROVEMENT	100,266.90	208,254.35	183,688.74	183,688.74	200,000.00	176,829.96	88.41
100-53311-811	CAP IMP - ENG/RPR	36,860.27	10,440.00	.00	7,660.00	.00	.00	.00
100-53312-120	PUBLIC WORKS - BRUSH WAGES	3,126.74	4,191.94	7,314.15	3,557.02	7,460.44	6,843.90	91.74
100-53312-123	PUBLIC WORKS BRUSH HLTH REIMB	.00	.00	.00	130.73	630.00	288.76	45.83
100-53312-151	PUBLIC WORKS - BRUSH FICA/MED	292.91	320.69	559.53	282.11	559.53	545.62	97.51
100-53312-152	PUBLIC WORKS - BRUSH RET	256.52	274.57	479.08	240.10	488.66	461.92	94.53
100-53313-120	PUBLIC WORKS - SNOW WAGES	16,392.60	24,531.67	.00	12,230.67	.00	.00	.00
100-53313-123	PUBLIC WORKS - SNOW HLTH REIMB	.00	52.51	.00	477.62	.00	.00	.00
100-53313-151	PUBLIC WORKS - SNOW FICA/MED	1,366.88	1,780.60	.00	972.17	.00	.00	.00
100-53313-152	PUBLIC WORKS - SNOW RET	1,197.16	1,521.10	.00	825.58	.00	.00	.00
100-53630-219	GARBAGE COLL-PROFESSIONAL SER	63,868.05	75,179.99	.00	70,382.07	73,098.00	73,124.19	100.04
100-53631-215	LANDFILL- SUB TITLE D	6,300.00	6,300.00	4,950.00	6,135.62	5,450.00	3,577.34	65.64
100-53631-219	RECYCLING - PROFESSIONAL SERV	26,907.79	30,429.84	66,325.00	30,272.46	37,728.00	37,796.00	100.18
100-53631-220	RECYCLING -UTILITIES	.00	21.78	60,000.00	261.94	275.00	222.32	80.84
Total PUBLIC WORKS:		887,172.87	758,778.77	780,091.72	684,489.97	744,282.12	689,921.98	92.70

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
CEMETERY								
100-54910-120	CEMETERY-WAGES	6,282.00	7,875.06	8,500.00	7,859.50	7,000.00	11,913.76	170.20
100-54910-121	CEMETERY-PLAN,MAINT,OPER	271.90	1,297.21	.00	664.77	600.00	1,415.11	235.85
100-54910-151	CEMETERY - FICA/MED	480.65	601.36	637.50	601.29	535.50	914.45	170.77
100-54910-241	CEMETERY-PERPETUAL CARE	141.42	239.12	.00	.00	.00	.00	.00
Total CEMETERY:		7,175.97	10,012.75	9,137.50	9,125.56	8,135.50	14,243.32	175.08
PARKS & REC								
100-55110-121	LIBRARY-PLAN,MAINT,OPER	84,616.00	89,415.00	92,330.92	92,330.97	90,354.88	90,354.84	100.00
100-55150-121	SHORTNER PARK-PLAN,MAINT,OPER	3,372.88	3,442.49	.00	3,261.62	.00	3,466.82	.00
100-55150-220	SHORTNER PARK - UTILITIES	.00	.00	.00	172.20	.00	.00	.00
100-55200-015	PARKS PLAN	.00	2,401.94	.00	.00	.00	.00	.00
100-55200-120	PARKS AND RECREATION-WAGES	21,034.55	14,246.61	12,000.00	14,468.05	12,000.00	13,006.34	108.39
100-55200-121	PARKS/REC-PLAN,MAINT,OPER	26,357.87	20,589.40	20,000.00	16,306.07	20,000.00	19,514.75	97.57
100-55200-123	PARKS AND REC HEALTH REIMBURS	.00	.00	.00	36.96	.00	301.70	.00
100-55200-151	PARK & REC - FICA/MED	1,599.38	1,116.82	918.00	1,109.68	900.00	1,018.12	113.12
100-55200-152	PARK & REC - RETIREMENT	938.24	685.79	.00	509.14	308.20	423.67	137.47
100-55200-220	PARKS - UTILITIES	.00	1,134.60	.00	5,317.92	3,600.00	5,832.49	162.01
100-55200-319	PARKS AND RECREATN-SUP & EQUIP	971.32	1,062.21	.00	.00	.00	112.14	.00
100-55200-324	CLARK CO ECO DEV MBSHP	1,500.00	1,503.00	3,400.00	.00	.00	.00	.00
100-55200-810	PARKS AND RECREATION-CAP IMP	39,192.00	.00	.00	.00	15,000.00	935.25	6.24
100-55201-340	BEAUTIFICATION	1,774.81	1,468.70	2,000.00	1,840.31	1,300.00	1,718.58	132.20
100-55290-321	CITY ADVERTISING/PROMOTION	5,956.77	6,322.17	8,000.00	5,699.50	6,000.00	6,099.50	101.66
100-55400-319	FIREWORKS-SUP & EQUIPMENT	2,500.00	3,700.00	3,700.00	3,700.00	3,700.00	3,700.00	100.00
Total PARKS & REC:		189,813.82	147,088.73	142,348.92	144,752.42	153,163.08	146,484.20	95.64
COST CATEGORY: 56								
100-56700-730	ROOM TAX EXPENSE	28,997.50	41,203.06	35,000.00	20,018.34	35,000.00	18,236.10	52.10
100-56705-311	VENDING MACHINE EXPENSE	1,119.74	535.94	2,000.00	250.39	75.00	101.92	135.89
Total COST CATEGORY: 56:		30,117.24	41,739.00	37,000.00	20,268.73	35,075.00	18,338.02	52.28
MUNICIPAL BUILDING								
100-57150-240	MUNICIPAL BUILDING	.00	.00	.00	160.69	.00	39.62	.00
Total MUNICIPAL BUILDING:		.00	.00	.00	160.69	.00	39.62	.00
DEBT								
100-58100-610	PRINCIPAL - LONG TERM DEBT	33,491.01	21,933.77	18,770.63	7,382.80	45,000.00	45,000.00	100.00
100-58110-610	PRINCIPAL - PUBLIC SAFETY	145,000.00	150,000.00	150,000.00	155,000.00	155,000.00	155,000.00	100.00
100-58290-620	INTEREST - LONG TERM DEBT	52,252.02	53,087.15	48,928.47	44,602.98	59,323.33	58,028.06	97.82
100-58300-900	CONTINGENCY	.00	.00	102,612.14	.00	1,053.35	.00	.00
Total DEBT:		230,743.03	225,020.92	320,311.24	206,985.78	260,376.68	258,028.06	99.10
GENERAL FUND Revenue Total:		2,294,341.28	2,123,356.80	2,182,869.76	2,156,041.03	2,094,553.52	2,526,824.16	120.64
GENERAL FUND Expenditure Total:		2,231,885.95	2,120,998.01	2,182,239.76	1,932,488.45	2,094,553.52	1,866,975.20	89.13
Net Total GENERAL FUND:		62,455.33	2,358.79	630.00	223,552.58	.00	659,848.96	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
LIBRARY FUND								
OTHER REVENUE								
400-40010	STATE AIDS	.00	.00	.00	.00	.00	.00	.00
400-40020	CLARK COUNTY AIDS	33,121.88	33,508.53	31,518.65	31,518.65	38,590.86	39,087.86	101.29
400-40021	TAYLOR COUNTY AID	.00	.00	.00	1,689.53	1,583.23	1,583.23	100.00
400-40030	CITY OF ABBOTSFORD	84,556.00	89,415.00	92,330.92	92,330.97	90,354.88	90,354.84	100.00
400-40040	OTHER REVENUES	2,783.57	3,043.38	440.00	247.67	200.00	241.72	120.86
400-40041	FINES/PRINTER	2,976.65	3,134.95	2,200.00	1,586.39	2,000.00	1,769.90	88.50
400-40043	DONATIONS	1,250.00	4,500.00	4,600.00	1,626.41	2,000.00	894.95	44.75
Total OTHER REVENUE:		124,688.10	133,601.86	131,089.57	128,999.62	134,728.97	133,932.50	99.41
STATE & LOCAL AID								
400-43790	GRANTS FROM OTHER LOCAL GOVT	240.00	.00	1,689.53	.00	240.00	240.00	100.00
Total STATE & LOCAL AID:		240.00	.00	1,689.53	.00	240.00	240.00	100.00
INTEREST & DONATIONS								
400-48111	INTEREST INCOME	193.42	165.28	50.00	159.14	50.00	61.23	122.46
Total INTEREST & DONATIONS:		193.42	165.28	50.00	159.14	50.00	61.23	122.46
LIBRARY EXPENSES								
400-55140-120	LIBRARY COMPENSATION-SALARIES	62,990.84	63,672.81	76,119.75	64,459.73	68,862.40	58,397.67	84.80
400-55140-151	LIBRARY COMPENSATION-FICA/MED	4,634.62	4,744.69	.00	4,801.04	5,241.20	4,290.51	81.86
400-55140-152	LIBRARY - RETIREMENT	.00	.00	.00	3,402.45	.00	2,950.71	.00
400-55142-154	HEALTH INSURANCE - LIB	11,328.35	11,376.17	6,910.00	6,807.24	10,556.67	6,418.61	60.80
400-55142-160	LIBRARY BUYOUT SAVINGS	.00	.00	.00	.00	150.00	150.00	100.00
400-55147-720	GRANT EXPENSE/NON BUDGETED	2,216.57	198.64	.00	672.55	.00	.00	.00
400-55150-311	BOOKS	17,573.03	17,988.13	19,000.00	19,173.82	19,000.00	19,414.85	102.18
400-55151-311	PERIODICALS	1,629.59	958.39	1,500.00	1,542.65	1,500.00	1,455.82	97.05
400-55152-319	OFFICE & COMPUTER	1,930.91	1,671.87	2,000.00	2,395.50	2,000.00	1,684.35	84.22
400-55153-311	AUDIO VISUAL MATERIALS	2,945.58	2,548.59	3,000.00	3,171.79	3,000.00	2,275.04	75.83
400-55155-311	PROGRAMING & SPECIALS	1,599.91	1,383.28	1,800.00	1,525.34	1,600.00	1,544.20	96.51
400-55156-340	EQUIPMENT	637.00	1,814.87	3,000.00	2,216.63	3,000.00	3,068.00	102.27
400-55157-311	WORKSHOPS AND EDUCATION	.00	202.32	400.00	.00	400.00	50.00	12.50
400-55158-220	TELEPHONE	3,429.39	809.61	840.00	1,542.99	1,300.00	1,490.35	114.64
400-55159-311	PUBLICATION AND MISC EXPENSE	125.00	76.25	.00	123.00	200.00	333.91	166.96
400-55160-311	ADMIN CHG-UTILITY/CLEAN/MAINT	10,011.39	10,000.00	10,000.00	10,000.08	10,000.00	10,000.08	100.00
400-55162-311	VCAT/WISCNET/ADMIN	3,896.56	7,302.33	7,759.35	7,093.08	7,708.70	7,715.13	100.08
400-55163-311	POSTAGE	245.16	260.17	300.00	248.07	300.00	223.13	74.38
400-55165-311	WISCAT LICENSE	.00	21.68	200.00	200.00	200.00	200.00	100.00
Total LIBRARY EXPENSES:		125,193.90	124,632.52	132,829.10	129,375.96	135,018.97	121,662.36	90.11
LIBRARY FUND Revenue Total:		125,121.52	133,767.14	132,829.10	129,158.76	135,018.97	134,233.73	99.42
LIBRARY FUND Expenditure Total:		125,193.90	124,632.52	132,829.10	129,375.96	135,018.97	121,662.36	90.11
Net Total LIBRARY FUND:		72.38-	9,134.62	.00	217.20-	.00	12,571.37	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
MUNICIPAL COURT FUND								
FINES & FORFEITURES								
500-45100	LAW & ORDINANCE VIOL MUNI CT	30,437.83	25,391.89	26,000.00	43,738.94	26,000.00	53,841.04	207.08
500-45102	PARKING VIOLATIONS	575.00	735.00	600.00	1,098.00	600.00	846.00	141.00
Total FINES & FORFEITURES:		31,012.83	26,126.89	26,600.00	44,836.94	26,600.00	54,687.04	205.59
POLICE EXPENSES								
500-51200-120	JUDICIAL - COURT CLERK WAGES	6,074.72	4,559.74	4,367.20	4,910.49	4,367.20	4,183.01	95.78
500-51200-121	JUDICIAL-PLAN, MAINT, & OPER	3,986.17	3,642.82	4,619.00	2,823.41	4,619.00	2,296.50	49.72
500-51200-122	JUDICIAL-WAGES	1,500.00	3,000.00	3,000.00	3,000.00	3,000.00	2,750.00	91.67
500-51200-123	JUDICIAL HEALTH REIMBURSEMENT	.00	.00	.00	.00	.00	.00	.00
500-51200-124	JUDICIAL-STATE & COUNTY SHARE	.00	.00	.00	11,982.84	4,050.21	15,460.43	381.72
500-51200-151	JUDICIAL - FICA/MED	577.54	577.56	552.54	605.38	563.59	530.55	94.14
500-51200-152	JUDICIAL - RETIREMENT	121.90	270.00	.00	.00	.00	.00	.00
500-51200-398	BAD DEBT EXPENSE -MUNI COURT	.00	98.80	.00	.00	.00	.00	.00
500-51300-217	GEN ADMIN LEGAL- CITY ATTORNEY	7,595.41	6,098.20	10,000.00	3,066.92	10,000.00	450.00	4.50
Total POLICE EXPENSES:		19,855.74	17,707.12	22,538.74	26,389.04	26,600.00	25,670.49	96.51
MUNICIPAL COURT FUND Revenue Total:		31,012.83	26,126.89	26,600.00	44,836.94	26,600.00	54,687.04	205.59
MUNICIPAL COURT FUND Expenditure Total:		19,855.74	17,707.12	22,538.74	26,389.04	26,600.00	25,670.49	96.51
Net Total MUNICIPAL COURT FUND:		11,157.09	8,419.77	4,061.26	18,447.90	.00	29,016.55	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
WATER FUND								
STATE & LOCAL AID								
600-43650	CDBG GRANT REVENUE	.00	.00	.00	.00	.00	.00	.00
Total STATE & LOCAL AID:		.00	.00	.00	.00	.00	.00	.00
CHARGES TO THE PUBLIC								
600-46100	PUB CHGES SVCS GEN GOV-OTH WA	2,691.17	5,077.83	3,000.00	2,177.57	.00	840.96	.00
600-46101	CONTRIBUTED CAPITAL REVENUE	197,094.36	.00	200,000.00	.00	200,000.00	.00	.00
600-46102	MISCELLANEOUS AMORTIZATION	13,400.32	13,400.32	13,400.00	.00	13,400.00	.00	.00
600-46109	OTHER REVENUES	.00	1,050.01	.00	627.64	625.00	1,425.00	228.00
600-46110	PUB CHGES SVCS GEN GOV-RES ME	285,204.56	284,515.79	285,500.00	277,995.75	310,000.00	246,047.84	79.37
600-46111	PUB CHGES SVCS GEN GOV-COMM	103,733.66	93,346.00	104,000.00	101,664.04	104,000.00	106,766.53	102.66
600-46112	PUB CHGES SVCS GEN GOV-MULTI F	40,305.79	52,501.88	41,000.00	69,179.08	70,000.00	70,724.90	101.04
600-46113	PUB CHGES SVCS GEN GOV-PUB/AU	51,210.53	59,955.35	70,000.00	46,252.69	40,000.00	33,205.36	83.01
600-46114	PUB CHGES SVCS GEN GOV-INDUST	1,107,660.28	1,008,382.10	1,110,000.00	1,085,870.20	1,110,000.00	986,613.20	88.88
600-46120	PUB CHGES SVCS GEN GOV-PENALT	1,843.48	65.05	2,000.00	.00	.00	.00	.00
600-46130	DISCONNECT CHARGES	.00	755.00	.00	390.00	350.00	1,905.00	544.29
600-46200	PUB FIRE PROTECTION	98,759.67	92,476.00	89,783.00	89,783.00	89,783.00	.00	.00
600-46210	PUB FIRE PROTECTION - RES	127,268.07	127,963.65	124,000.00	123,853.89	125,000.00	111,958.06	89.57
600-46211	PUB FIRE PROT - COMMERCIAL	34,584.30	34,593.37	35,000.00	38,269.37	35,000.00	36,658.75	104.74
600-46213	PUB FIRE PROTECTION - PUB AUTH	19,426.25	19,417.81	22,000.00	18,946.48	22,000.00	17,647.01	80.21
600-46214	PUB FIRE PROTECTION - INDUSTRI	30,550.06	30,474.95	31,000.00	30,548.40	30,000.00	28,002.70	93.34
600-46215	PUB FIRE PROTECTION -MULTI-FAM	.00	1,767.48	.00	15,510.58	15,000.00	16,276.92	108.51
600-46216	PRIVATE FIRE	.00	2,566.80	.00	10,267.20	8,000.00	9,411.60	117.65
Total CHARGES TO THE PUBLIC:		2,113,732.50	1,828,309.39	2,130,683.00	1,911,335.89	2,173,158.00	1,667,483.83	76.73
SOURCE: 47								
600-47100	OTHER LOAN/CONT	87,972.91	44,557.03	3,000.00	.00	.00	.00	.00
600-47101	WATER REVENUE-INT/DIV INCOME	2,859.75	4,454.73	3,000.00	1,338.69	1,500.00	258.75	17.25
600-47120	WATER REV - CUSTOMER PENALTIES	.00	1,212.07	.00	425.24	50.00	1,941.79	3,883.58
600-47121	BOND PREMIUM	.00	.00	.00	.00	.00	1,553.20	.00
Total SOURCE: 47:		90,832.66	50,223.83	6,000.00	1,763.93	1,550.00	3,753.74	242.18
WATER ADMINISTRATION								
600-53200-000	PUBLIC WORKS	.00	51.40	.00	.00	.00	.00	.00
600-53200-120	WATER WAGES	108,374.21	95,206.21	83,416.30	115,059.94	101,896.60	113,071.58	110.97
600-53200-123	WATER HEALTH REIMBURSEMENT	.00	2,014.94	.00	7,180.17	7,980.00	8,515.22	106.71
600-53200-151	WATER WAGES/FICA 24/7 TEMP PNT	.00	530.47	.00	9,351.40	7,642.24	9,301.48	121.71
600-53200-152	WATER-RETIREMENT	.00	1,638.48	.00	7,653.15	6,674.23	7,633.31	114.37
600-53200-154	WATER-HEALTH INSURANCE	502.32	3,883.67	16,424.00	.00	.00	.00	.00
600-53200-212	WATER - ENGINEERING SERVICES	6,580.50	1,017.00	.00	.00	.00	.00	.00
600-53200-214	WATER-OUTSIDE SERVICES	83,687.33	85,083.39	11,850.00	9,608.34	13,000.00	7,911.66	60.86
600-53200-216	WATER - LEGAL SERVICES	17,277.76	7,782.64	.00	.00	3,000.00	.00	.00
600-53200-220	WATER-UTILITIES	117,878.31	106,925.34	112,000.00	111,666.14	120,000.00	104,611.58	87.18
600-53200-241	WATER-RPRS PLNT/LINES/HYDR	41,804.11	14,726.63	170,000.00	55,517.96	150,000.00	88,020.26	58.68
600-53200-311	WATER-CHEMICALS	12,060.78	15,098.83	17,000.00	14,767.71	19,000.00	15,333.32	80.70
600-53200-319	WATER-OFFICE SUPPLIES	959.66	6,574.74	6,741.00	12,668.10	13,000.00	7,427.86	57.14
600-53200-320	WATER-OPER SUPP & EXPENSE	92,903.45	92,678.86	197,000.00	129,497.04	183,000.00	123,668.46	67.58
600-53200-332	WATER-TRANSPORTATION	1,598.53	5,916.45	4,200.00	3,213.67	4,200.00	2,443.44	58.18
600-53200-398	BAD DEBT EXPENSE	.00	1,300.54	.00	.00	.00	.00	.00
600-53200-510	WATER-INSURANCE	20,607.75	19,510.00	15,961.00	28,505.09	30,000.00	19,399.66	64.67
600-53200-540	WATER-DEPRECIATION EXPENSE	439,404.79	442,844.52	350,000.00	.00	450,000.00	.00	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
600-53200-541	DEPRECIATION EXPENSE-CONTRIBU	155,851.82	156,562.81	160,000.00	.00	160,000.00	.00	.00
600-53200-611	WATER-BOND AMORTIZATION	.00	.00	361,500.00	.00	.00	.00	.00
600-53200-612	WATER - USDA PRIN	.00	.00	.00	398,322.62	318,100.00	388,800.00	122.23
600-53200-620	WATER-RECDS INTEREST PAYMT	328,830.74	317,951.81	411,559.81	219,727.49	296,669.64	241,810.69	81.51
600-53200-658	EAU PLN WELL FIELD EXPLORATION	134.00	.00	117,129.69	.00	24,668.04	.00	.00
600-53200-688	REGULATORY COMMISSION EXP	.00	3,628.66	4,000.00	1,918.35	4,000.00	2,246.62	56.17
600-53200-730	WATER-UTILITY PYMT LIEU OF TAX	160,910.00	149,325.00	14,000.00	161,000.00	161,000.00	161,000.00	100.00
600-53200-810	VEHICLE/EQUIP REPLACEMENT FND	72.08	.00	20,000.00	.00	40,000.00	3,820.00	9.55
600-53201-120	WATER-ADMIN SALARIES	44,268.93	47,524.90	44,430.08	49,311.21	44,586.89	32,190.16	72.20
600-53201-123	WATER ADMIN - HEALTH REIMB	.00	713.68	.00	3,317.84	2,772.00	1,932.07	69.70
600-53201-151	WATER-ADMIN FICA/MEDICARE	9,506.43	10,675.70	9,780.25	3,954.22	3,344.02	2,566.05	76.74
600-53201-152	WATER-ADMIN RETIREMENT	8,347.93	8,019.87	8,490.87	3,323.72	3,774.34	2,080.12	55.11
600-53201-154	WATER - ADMIN HEALTH INS	504.17	412.33	.00	3,759.21	5,200.00	2,323.26	44.68
600-53202-610	DEBT ISSUANCE EXPENSE	.00	.00	.00	.00	.00	87,611.00	.00
600-53580-611	AMORTIZATION OF DEBT DISCOUNT	1,143.75	1,143.75	1,200.00	.00	1,200.00	.00	.00
Total WATER ADMINISTRATION:		1,653,209.35	1,598,742.62	2,136,683.00	1,349,323.37	2,174,708.00	1,433,717.80	65.93
CONTRIBUTIONS MADE (CLEARING)								
600-80000-000	CONTRIBUTIONS MADE (CLEARING)	8,348.00-	9,658.00-	.00	.00	.00	.00	.00
Total CONTRIBUTIONS MADE (CLEARING):		8,348.00-	9,658.00-	.00	.00	.00	.00	.00
COST CATEGORY: 99								
600-99999-152	PENSION EXPENSE (CLEARING)	11,679.00	19,328.00	.00	.00	.00	.00	.00
Total COST CATEGORY: 99:		11,679.00	19,328.00	.00	.00	.00	.00	.00
WATER FUND Revenue Total:		2,204,565.16	1,878,533.22	2,136,683.00	1,913,099.82	2,174,708.00	1,671,237.57	76.85
WATER FUND Expenditure Total:		1,656,540.35	1,608,412.62	2,136,683.00	1,349,323.37	2,174,708.00	1,433,717.80	65.93
Net Total WATER FUND:		548,024.81	270,120.60	.00	563,776.45	.00	237,519.77	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
INFRASTRUCTURE FUND								
INTEREST & DONATIONS								
700-48306	BOND PROCEEDS	.00	.00	949,902.78	1,060,000.00	.00	2,535.20	.00
700-48900	LOAN FROM SAVINGS	.00	.00	628,000.00	.00	.00	.00	.00
700-48901	PROCEEDS FROM SAVINGS	.00	.00	.00	.00	150,000.00	.00	.00
Total INTEREST & DONATIONS:		.00	.00	1,577,902.78	1,060,000.00	150,000.00	2,535.20	1.69
ECONOMIC DEVELOPMENT EXPENSES								
700-56800-000	EXPENDITURES	.00	.00	1,577,902.78	1,529,971.36	150,000.00	294,172.11	196.11
Total ECONOMIC DEVELOPMENT EXPENSES:		.00	.00	1,577,902.78	1,529,971.36	150,000.00	294,172.11	196.11
COST CATEGORY: 58								
700-58390-610	BOND ISSUE COST	.00	.00	.00	26,222.00	.00	.00	.00
Total COST CATEGORY: 58:		.00	.00	.00	26,222.00	.00	.00	.00
INFRASTRUCTURE FUND Revenue Total:		.00	.00	1,577,902.78	1,060,000.00	150,000.00	2,535.20	1.69
INFRASTRUCTURE FUND Expenditure Total:		.00	.00	1,577,902.78	1,556,193.36	150,000.00	294,172.11	196.11
Net Total INFRASTRUCTURE FUND:		.00	.00	.00	496,193.36-	.00	291,636.91-	.00

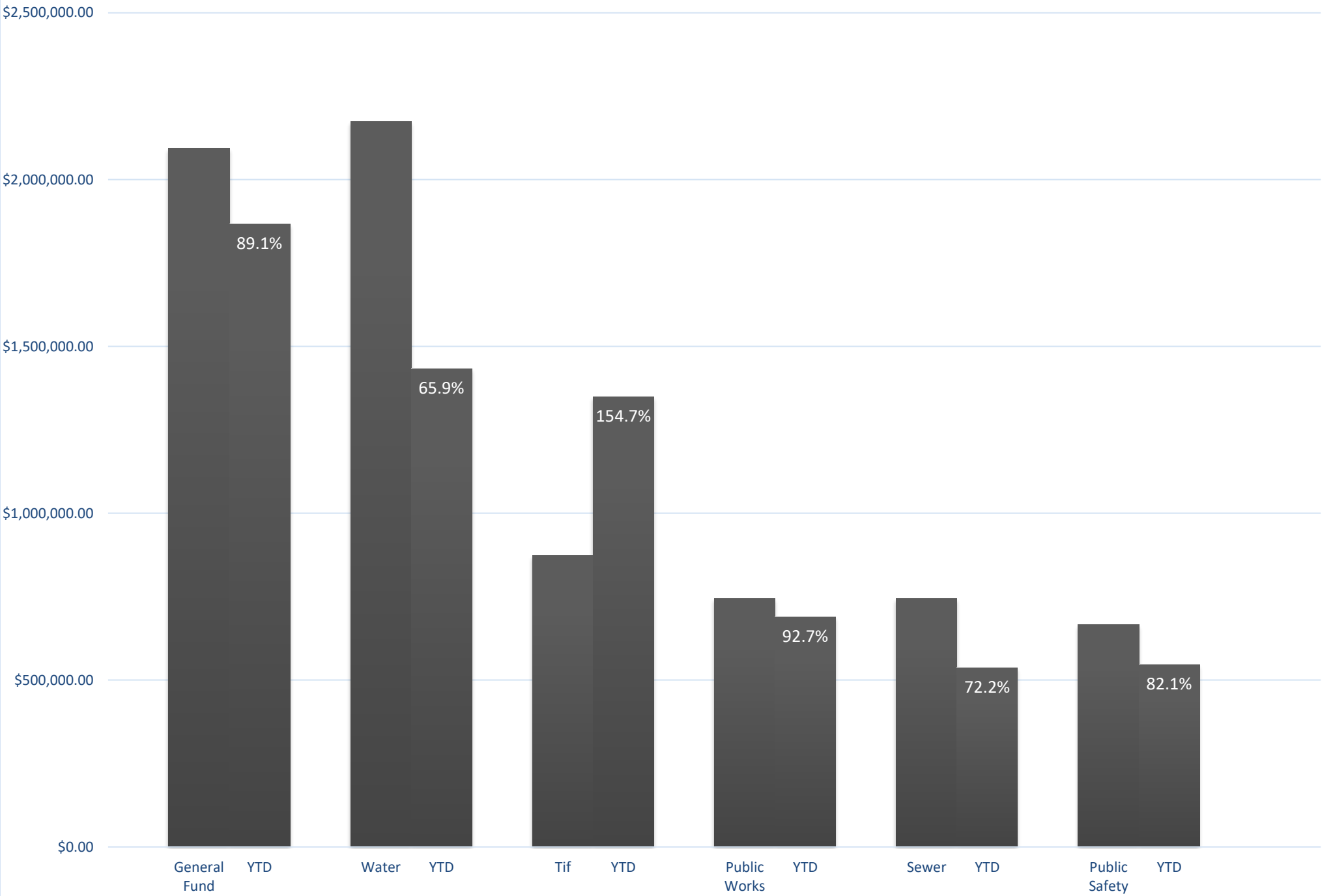
Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
SEWER FUND								
SOURCE: 47								
800-47100	SEWER REVENUE	194,365.07	44,535.42	.00	.00	.00	.00	.00
800-47101	OTHER INC - CONTRIB/LOAN	67,906.94	.00	.00	1.90	.00	.00	.00
800-47108	SEWER REVENUE-INT/DIV INC	490.18	3,434.80	490.00	308.03	490.00	70.92	14.47
800-47109	SEWER REVENUE-MISC OPERATING	855,942.13	6,372.52	3,000.00	33,749.26	3,000.00	3,133.83	104.46
800-47110	SEWER REVENUE-RESID METERED	368,698.34	386,658.25	394,830.00	381,582.80	394,830.00	342,166.65	86.66
800-47111	SEWER REVENUE-COMM METERED	116,952.51	114,944.74	125,190.00	119,757.25	125,190.00	117,395.27	93.77
800-47112	SEWER MULTI FAMILY REV	33,215.43	43,197.06	35,310.00	77,205.86	85,000.00	79,478.08	93.50
800-47113	SEWER REVENUE-PUB AUTH METER	62,599.92	65,488.98	67,410.00	62,380.27	67,410.00	51,589.23	76.53
800-47114	SEWER REVENUE-IND METERED	58,129.78	51,513.07	63,130.00	12,366.22	63,130.00	11,717.97	18.56
800-47120	SEWER REVENUE-CUST PENALTIES	4,520.83	4,813.04	5,350.00	137.60	5,350.00	11,700.00	218.69
800-47199	SEWER PREV YEAR ROLL OVER	.00	.00	70,617.84	.00	.00	.00	.00
Total SOURCE: 47:		1,762,821.13	720,957.88	765,327.84	687,489.19	744,400.00	617,251.95	82.92
SEWER ADMINISTRATION								
800-53610-120	SEWER- WAGES	66,718.54	75,464.43	60,411.40	65,068.89	77,770.10	58,884.90	75.72
800-53610-123	SEWER- HEALTH REIMBURSEMENT	.00	1,197.33	.00	3,138.83	6,182.55	4,436.35	71.76
800-53610-151	SEWER-FICA/MEDICARE	10,343.39	10,088.79	8,020.37	5,191.17	5,832.77	4,844.11	83.05
800-53610-152	SEWER-RETIREMENT	7,456.70	7,613.74	6,890.49	4,250.25	5,212.08	3,974.79	76.26
800-53610-154	SEWER-HEALTH INSURANCE	502.27	4,296.24	14,324.00	.00	.00	.00	.00
800-53610-156	SEWER - WORKERS COMP	.00	.00	2,500.00	.00	2,500.00	.00	.00
800-53610-214	SEWER-OUTSIDE SERVICES	5,486.57	24,432.19	6,000.00	10,659.63	10,000.00	6,636.66	66.37
800-53610-216	SEWER - LEGAL EXPENSES	.00	.00	2,000.00	.00	2,000.00	.00	.00
800-53610-220	SEWER-UTILITIES	44,587.38	43,446.62	54,000.00	49,762.86	50,000.00	46,312.09	92.62
800-53610-232	SEWER-REPAIRS TO PLANT/LINES	6,157.25	7,101.43	67,000.00	13,974.95	50,000.00	7,131.23	14.26
800-53610-311	SEWER-CHEMICALS	8,724.96	13,850.69	17,000.00	23,818.98	22,500.00	26,512.22	117.83
800-53610-319	SEWER-OFFICE SUPPLIES	442.21	4,196.18	7,341.00	11,671.59	15,840.00	6,191.65	39.09
800-53610-320	SEWER-OPER SUPP/EXPENSE	39,838.12	62,630.82	56,000.00	32,078.67	61,000.00	37,079.93	60.79
800-53610-332	SEWER-TRANSPORTATION	854.75	1,324.76	1,000.00	703.75	1,000.00	531.39	53.14
800-53610-398	BAD DEBT EXPENSE	.00	1,114.60	.00	.00	.00	.00	.00
800-53610-510	SEWER-INSURANCE	20,607.75	19,510.00	13,461.00	22,814.08	23,000.00	14,873.07	64.67
800-53610-540	SEWER-DEPRECIATION EXPENSE	245,502.94	244,281.75	.00	.00	47,248.24	.00	.00
800-53610-541	DEPRECIATION EXPENSE-CONTRIBU	56,393.09	62,051.29	.00	.00	.00	.00	.00
800-53610-611	SEWER - PRINCIPAL	.00	.00	120,300.00	123,000.00	125,800.00	125,800.00	100.00
800-53610-620	SEWER-INTEREST	161,613.31	158,922.00	279,649.50	156,635.99	153,837.01	153,836.99	100.00
800-53610-661	VEHICLE REPLACEMENT FUND	.00	.00	5,000.00	.00	25,000.00	.00	.00
800-53610-810	SEWER - NEW PLANT 2014	243,408.24	16,795.99	.00	.00	.00	.00	.00
800-53611-120	SEWER-ADMINISTRATION SALARIES	76,792.91	62,384.31	44,430.08	48,833.98	44,586.89	31,870.46	71.48
800-53611-123	SEWER ADMIN- HEALTH REIMBURS	.00	706.70	.00	3,275.87	2,772.00	1,921.40	69.31
800-53611-151	SEWER- ADMIN FICA/MEDICARE	.00	805.86	.00	3,914.71	3,344.02	2,540.66	75.98
800-53611-152	SEWER - RETIREMENT	.00	655.50	.00	3,291.53	3,774.34	2,058.53	54.54
800-53611-154	SEWER - ADMIN HEALTH INS	504.17	.00	.00	3,759.21	5,200.00	2,323.26	44.68
Total SEWER ADMINISTRATION:		995,934.55	822,871.22	765,327.84	585,844.94	744,400.00	537,759.69	72.24
SEWER UTILITY								
800-80000-000	SEWER UTILITY	7,457.00-	8,269.00-	.00	.00	.00	.00	.00
Total SEWER UTILITY:		7,457.00-	8,269.00-	.00	.00	.00	.00	.00
COST CATEGORY: 99								
800-99999-152	PENSION EXPENSE (CLEARING)	9,240.00	17,307.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
	Total COST CATEGORY: 99:	9,240.00	17,307.00	.00	.00	.00	.00	.00
	SEWER FUND Revenue Total:	1,762,821.13	720,957.88	765,327.84	687,489.19	744,400.00	617,251.95	82.92
	SEWER FUND Expenditure Total:	997,717.55	831,909.22	765,327.84	585,844.94	744,400.00	537,759.69	72.24
	Net Total SEWER FUND:	765,103.58	110,951.34-	.00	101,644.25	.00	79,492.26	.00

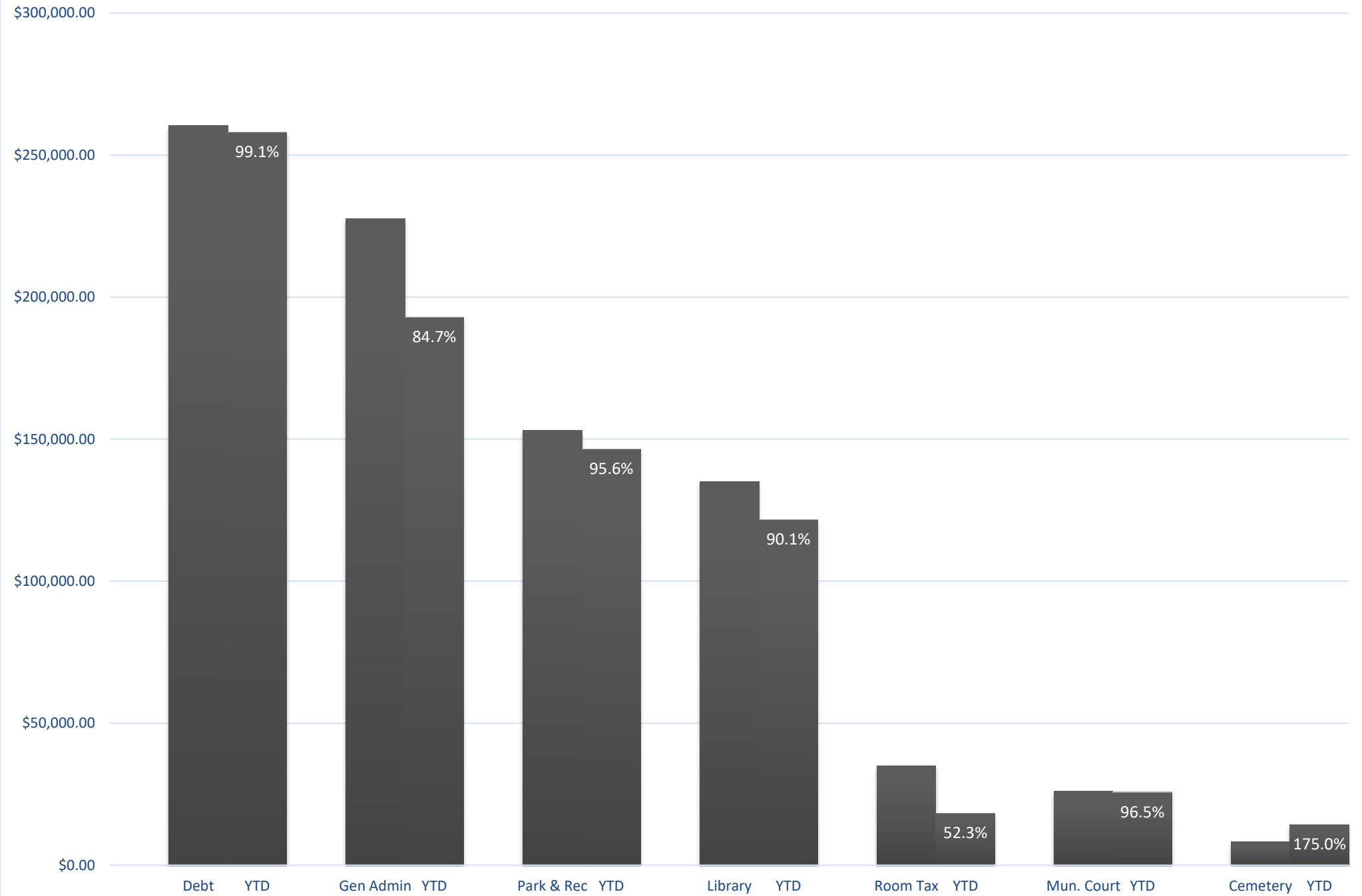
Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
FUND: 960								
SOURCE: 41								
960-41110	GENERAL PROPERTY TAXES	260,251.20	401,572.69	506,535.00	445,059.13	849,177.50	693,655.18	81.69
960-41115	EXEMPT COMPUTER AID	.00	1,689.55	1,689.55	.00	1,689.55	1,689.55	100.00
Total SOURCE: 41:		260,251.20	403,262.24	508,224.55	445,059.13	850,867.05	695,344.73	81.72
SOURCE: 43								
960-43311	PERSONAL PROPERTY AID - STATE	.00	3,458.63	3,509.12	14,888.43	3,509.12	1,881.83	53.63
Total SOURCE: 43:		.00	3,458.63	3,509.12	14,888.43	3,509.12	1,881.83	53.63
SOURCE: 48								
960-48111	INTEREST INCOME	.00	1,651.34	.00	2,327.57	.00	1,963.38	.00
960-48201	RENT OF CITY PROPERTY	.00	3,500.00	.00	3,500.00	.00	3,500.00	.00
960-48306	TIF LOAN PROCEEDS	.00	.00	.00	1,020,000.00	.00	.00	.00
960-48900	TIF DISRICT REVENUE	2,325,000.00	8,296.00	1,150,365.22	4,050.00	18,249.12	14,236.23	78.01
Total SOURCE: 48:		2,325,000.00	13,447.34	1,150,365.22	1,029,877.57	18,249.12	19,699.61	107.95
COST CATEGORY: 51								
960-51000-120	TIF 6 WAGES	.00	4,728.45	.00	.00	10,000.00	2,103.99	21.04
960-51000-123	TIF 6 HEALTH REIMBURSEMENT	.00	78.75	.00	.00	.00	223.13	.00
960-51000-150	TIF INCENTIVES	20,000.00	.00	.00	.00	.00	.00	.00
960-51000-151	TIF 6 FICA/MEDICARE - HOURLY	.00	367.73	.00	.00	765.00	178.00	23.27
960-51000-152	WAGES HOURLY RETIREMENT	.00	309.69	.00	.00	.00	142.01	.00
960-51000-212	TIF EXPENDITURES - ENG	235,557.36	146,177.50	.00	5,550.00	.00	.00	.00
960-51000-215	TIF PROFESSIONAL SERVICES	17,731.00	4,602.50	.00	147,931.25	.00	56,771.79	.00
960-51000-216	TIF 6 LEGAL SERVICES	818.00	2,367.00	5,000.00	14,769.00	10,000.00	7,239.00	72.39
960-51000-219	TIF 6 - PROFESSIONAL SERVICES	9,390.00	500.00	.00	1,245.00	.00	750.00	.00
960-51000-319	OPERATING SUPPLIES/EXPENSES	833,358.54	943,799.91	1,098,465.71	934,355.10	459,249.16	895,877.81	195.07
960-51001-120	TIF 6 ADMIN WAGES	1,673.07	7,061.08	10,052.59	7,442.69	13,522.80	5,588.46	41.33
960-51001-151	TIF 6 ADMIN FICA/MEDICARE	99.12	502.14	769.02	540.49	936.33	409.59	43.74
960-51001-152	TIF 6 ADMIN RETIREMENT	90.20	460.18	.00	500.85	.00	340.31	.00
960-51001-154	TIF 6 ADMIN HEALTH INSURANCE	402.59	1,553.41	.00	1,503.63	.00	929.16	.00
Total COST CATEGORY: 51:		1,119,119.88	1,112,508.34	1,114,287.32	1,113,838.01	494,473.29	970,553.25	196.28
COST CATEGORY: 53								
960-53311-810	CAP IMP	.00	46,118.00	.00	.00	.00	.00	.00
Total COST CATEGORY: 53:		.00	46,118.00	.00	.00	.00	.00	.00
COST CATEGORY: 58								
960-58100-810	PRINCIPAL-IAND PURCH-SCHILLING	40,000.00	.00	210,000.00	.00	.00	.00	.00
960-58290-610	TIF 6 PRINCIPAL	.00	.00	258,375.00	12,112.05	272,741.06	275,000.00	100.83
960-58290-620	TIF INTEREST	.00	77,758.33	48,375.00	307,296.54	105,410.94	104,447.58	99.09
960-58390-600	BOND ISSUE COST	60,837.50	.00	.00	25,233.00	.00	.00	.00
Total COST CATEGORY: 58:		100,837.50	77,758.33	516,750.00	344,641.59	378,152.00	379,447.58	100.34
FUND: 960 Revenue Total:		2,585,251.20	420,168.21	1,662,098.89	1,489,825.13	872,625.29	716,926.17	82.16
FUND: 960 Expenditure Total:		1,219,957.38	1,236,384.67	1,631,037.32	1,458,479.60	872,625.29	1,350,000.83	154.71

Account Number	Account Title	2018-18 Prior year 3 Actual	2019-19 Prior year 2 Actual	2020-20 Prior year Budget	2020-20 Prior year Actual	2021-21 Current year Budget	2021-21 Current year Actual	Per of Remain
Net Total FUND: 960:		1,365,293.82	816,216.46-	31,061.57	31,345.53	.00	633,074.66-	.00
Net Grand Totals:		2,678,729.09	597,337.14-	35,752.83	442,356.15	.00	93,737.34	.00

2021 YTD FINANCIALS



2021 YTD FINANCIALS



ORDINANCE NO. 2018-1

**AN ORDINANCE
CREATING THE POSITION OF CITY ADMINISTRATOR**

The Common Council of the City of Abbotsford, Clark and Marathon Counties, Wisconsin, do ordain as follows:

That Sections 2-3-18 – City Administrator of the Code of Ordinances is hereby created to read as follows:

1. CITY ADMINISTRATOR

(a) Appointment; term of office and removal.

(1) *Office of the city administrator.* In order to provide the city with a more efficient, effective and responsible government operation under a system of a part-time mayor and part-time common council (hereinafter referred to as “council”) at a time when city government is becoming increasingly complex, there is hereby created the office of city administrator for the city (hereinafter referred to as “administrator”).

(2) *Appointment, term of office and removal.*

(a) The administrator shall be appointed with due regard to training, experience, administrative ability and general fitness for the office, by a majority vote of the council. For the purpose of selecting the administrator, the mayor and the members of the council each shall cast one vote.

(b) The administrator shall hold office for an indefinite term subject to removal at any time by a two-thirds vote of the council. This section, however, shall not preclude the council from establishing other employment terms and conditions not inconsistent with the provisions of the Code of the city.

(b) Functions and duties of the administrator.

The administrator, subject to the limitations defined in resolutions and ordinances of the city and state statutes, shall be the chief administrative officer of the city, responsible only to the mayor and the council for the proper administration of the business affairs of the city, in

accordance with the statutes of the state, the ordinances of the city and the resolutions and directives of the council, with power and duties as follows:

(1) *General duties:*

- a. Carry out directives of the mayor and council which require administrative implementation, reporting promptly to the mayor and council any difficulties encountered;
- b. Be responsible for the administration of all day-to-day operations of the city government including the monitoring of all city ordinances, resolutions, council meeting minutes and state statutes;
- c. Prepare a plan of administration, including an organization chart, which defines authority and responsibility for all nonstatutory positions of the city; and submit it to the council for adoption as the official organization and administrative procedure plan for the city.
- d. Establish when necessary administrative procedures to increase the effectiveness and efficiency of city government according to current practices in local government, not inconsistent with paragraph c. above or directives of the mayor and council;
- e. Serve as ex-officio nonvoting member of all boards, commissions and committees of the city, except as specified by the council or state statutes;
- f. Keep informed concerning current federal, state, and county legislation and administrative rules affecting the city and submit appropriate reports and recommendations thereon to the council;
- g. Keep informed concerning the availability of federal, state and county funds for local programs and through grant writing or coordination of, assist department heads and the council in obtaining these funds under the direction of the mayor and the council;
- h. Represent the city in matters involving legislative and intergovernmental affairs as authorized and directed as to that representation by the mayor and council;
- i. Act as public information officer for the city with the responsibility of assuring that the news media are kept informed about the operations of the

city and that all open meeting and public records rules and regulations are followed;

- j. Establish and maintain procedures to facilitate communications between citizens and city government to assure that complaints, recommendations and other matters receive prompt attention by the responsible official, and to assure that all such matters are expeditiously resolved;
- k. Promote the economic well-being and growth of the city through public and private sector cooperation;
- l. Carry out all duties and requirements of the zoning administrator.

(2) Responsibilities to the city council:

- a. Attend all meetings of the council, assisting the mayor and the council as required in the performance of their duties;
- b. In coordination with the mayor, the council, and the clerk, ensure that appropriate agendas are prepared to all meetings of the council, all council committees, and all other appropriate committees and commissions of the city, together with such supporting material as may be required; with nothing herein being construed as to give the administrator authority to limit or in any way prevent matters from being considered by the council, or any of its committees and commissions;
- c. Assist in the preparation of ordinances and resolutions as requested by the mayor or the council, or as needed;
- d. Keep the mayor and council regularly informed about activities of the administrator's office by oral or written report at regular and special meetings of the council;
- e. In the event that action normally requiring council approval is necessary at the time when the council cannot meet, the administrator shall receive directives from the mayor.

(3) *Personnel:*

- a. Be responsible for the administrative direction and coordination of all employees of the city according to the established organizational procedures of the city and the state statutes;
- b. Recommend to the council the appointment, promotion and when necessary for the good of the city, the suspension or termination of department heads, except those officials selected by boards and commissions defined in the state statutes;
- c. In consultation with the appropriate department head, be responsible for the appointment, promotion, and when necessary for the good of the city, the suspension or termination of employees below the department head level, except those employees in units governed by other personnel procedures defined in the state statutes;
- d. Serve as personnel officer for the city with responsibilities to see that complete and current personnel records, including specific job descriptions, for all city employees are kept; evaluate in conjunction with department heads the performance of all employees on a regular basis; recommend salary and wage scales for city employees not covered by collective bargaining agreements; develop and enforce high standards of performance by city employees; assure that city employees have proper working conditions; work closely with department heads to promptly resolve personnel problems or grievances;
- e. Assist in labor contract negotiations and collective bargaining issues;
- f. Work closely with department heads to assure that employees receive adequate opportunities for training to maintain and improve their job-related knowledge and skills and act as the approving authority for requests by employees to attend conferences, meetings, training schools, etc., provided that funds have been budgeted for these activities.

(4) *Budgeting and purchasing;*

- a. Be responsible for the preparation of the annual city budget, in accordance with guidelines as may be provided by the city council and in coordination

with department heads, and pursuant to state statutes, for review and approval by the mayor and the council;

- b. Administer the budget as adopted by the council;
- c. Report regularly to the council on the current fiscal position of the city;
- d. Supervise the accounting system of the city and insure that the system employs methods in accordance with current professional accounting practices;
- e. Serve as the purchasing agent for the city, supervising all purchasing and contracting for supplies and services, subject to the purchasing procedures established by the council and any limitation contained in the state statutes.

(c) Cooperation.

All officials and employees of the city shall cooperate with and assist the administrator so that the city government shall function effectively and efficiently.

(d) Additional duties.

The administrator shall be responsible for the following additional duties;

- (1) Perform all election duties as required by statute and keep and maintain all election records and all property used in conjunction with holding of elections;
- (2) Publish all legal notices unless otherwise provided; file and preserve all contracts, bonds, oaths of office and other documents not required to be filed elsewhere;
- (3) Issue all licenses required by ordinance or statute, except as otherwise provided;
- (4) Prepare the tax roll and tax notices required by the state;
- (5) Attend meetings, take minutes and maintain files for the common council, and such other official boards and commissions as may be directed;
- (6) Maintain a file on all city records, ordinances, resolutions and vouchers;

- (7) Type and distribute reports for the council and for federal and state agencies;
- (8) Audit and obtain approval on claims charged against the city;
- (9) Prepare financial and bank statements;
- (10) Issue purchase orders;
- (11) Assist the city assessor in maintaining property assessment records;
- (12) Administer oaths and affirmations;
- (13) Maintain fiscal records for the city;
- (14) Issue licenses to various vendors in city;
- (15) Make reports to the state on assessments;
- (16) Prepare and send invoices for services provided by municipal utilities;
- (17) Perform record keeping, billing, collections, banking, investments, accounting and financial reporting of all city operations;
- (18) Develop and implement improved internal control and financial reporting procedures as necessary or as requested;
- (19) Collect all taxes for the city and other taxing bodies;
- (20) Invest idle funds for maximum interest earning;
- (21) Prepare the monthly treasurer's report;
- (22) Maintain payroll records and prepare payroll checks from approved employee time sheets;
- (23) Prepare check vouchers for payment of approved claims for signature; and

(24) Perform other duties as may be directed by the common council.

(e) Bond.

The city administrator shall execute to the city a surety company fidelity bond in the amount set by the council from time to time.

(f) Deputy.

~~The administrator may appoint a deputy, subject to confirmation by a majority of all the members of the common council. The deputy administrator shall act under the administrator's direction and, during the temporary absence or disability of the administrator or during a vacancy in such office, shall perform the duties of administrator. The acts of the deputy shall be covered by such official bond as the common council shall direct.~~

(Code 1986, § 2-3-3)

(g) Receiving money; receipt.

- (a) The administrator shall not receive any money into the treasury from any source except on account of taxes levied and collected during the fiscal year for which he may then be serving, without giving a receipt therefor in the manner specified by the common council.
- (b) Upon the payment of any money (except for taxes as provided in subsection (a) of this section), the administrator shall make out a receipt in duplicate for the money so received. The administrator shall charge the amount thereof to the treasury and credit the proper account. The payment of the money to any receiving agent of the city or to the city or to the administrator shall be safeguarded in such manner as the common council shall direct.

(h) Statement of real property status.

The administrator is authorized to prepare a statement of real property status form to be used to provide information often requested for transfers of real property such as the amount of outstanding special assessments; deferred assessments; changes in assessments; amount of taxes; outstanding water and sewer bills; current water and sewer bills; contemplated improvements;

floodplain status; violations of the building and health codes; and similar information. Any such information sought shall be provided to the person requesting it on such form. The administrator shall collect a fee set by the council from time to time for furnishing such information on such form.

2. SEVERABILITY.

If any provision of this Ordinance is invalid or unconstitutional or if the application of this Ordinance to any person or circumstance is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid or unconstitutional provisions or applications.

3. CONFLICTING PROVISIONS REPEALED.

All Ordinances in conflict with any provision of this Ordinance are hereby repealed.

ADOPTED this ____ day of _____, 2018.

CITY OF ABBOTSFORD, WISCONSIN

Mayor

Clerk-Treasurer (Interim)

State of Wisconsin:
Counties of Clark & Marathon:

I hereby certify that the foregoing Ordinance is a true, correct, and complete copy of an Ordinance duly and regularly enacted by the City of Abbotsford Common Council on the ____ day of _____, 2018 and that said Ordinance has not been repealed or amended and is in full force and effect

Dated this ____ day of _____, 2018

City Clerk-Treasurer (Interim)

- (b) **Time for Taking Office.** The regular term of all appointed officials shall commence with their appointment at the first regular meeting of the Common Council in May of each year; except officials appointed for indefinite terms, who shall take office upon appointment and qualification.

Sec. 2-3-3 City Administrator-Clerk-Treasurer.

(a) **Position Creation and Purpose.**

(1) **Consolidated Position Established.** In order that the various officers, officials and employees and departments executing policy and administering the affairs of the City of Abbotsford may operate as efficiently as possible under a system of an elected part-time Mayor and Common Council, and to better ensure professional management of municipal responsibilities and services, the office of City Administrator-Clerk-Treasurer is created. This Section is a Charter Ordinance.

(2) **Position References.** Any references in this Code of Ordinances and other City documents to the position of "City Clerk-Treasurer" or "City Administrator" shall be construed to mean the City Administrator-Clerk-Treasurer position.

- (b) **Statutory Requirements for Consolidated Offices.** Pursuant to Sections 62.09(9) and (11) and 66.0101, Wis. Stats., the City of Abbotsford elects by charter ordinance not to be governed by those portions of Chapter 62, Wis. Stats., which relate to the separate offices, selection and tenure of the offices of City Clerk and City Treasurer and which are in conflict with this Section. The offices of City Clerk and City Treasurer are hereby consolidated and the duties of both statutory offices shall be performed by the person appointed as City Administrator-Clerk-Treasurer.

- (c) **Appointment; Term.** Pursuant to Section 2-3-2, the City Administrator shall be appointed by the Mayor, subject to majority confirmation vote of the members elect of the Common Council, on the basis of merit, appropriate education and appropriate experience. The City Administrator shall hold office for an indefinite term or as prescribed by employment contract, whichever is more restrictive, subject to removal as provided in Sec. 17.13, Wis. Stats., and City personnel policies. The City Administrator is an at-will employee of the City.

- (d) **Responsibilities.** The responsibilities of the City Administrator shall be, but not limited to, the following:

- (1) **Chief Administrative Official.** The City Administrator shall:
- Serve as the chief administrative official of the City of Abbotsford, responsible to and under the general direction of the Mayor and Common Council.
 - Be responsible for implementing policies set forth by the Mayor and Common Council.
 - Be responsible for City compliance with federal and state laws and City ordinances and adopted policies.

- d. Attend all Common Council meetings and other meetings as directed by the Mayor or Common Council.
 - e. Assist City officials with compliance with the Wisconsin Open Meetings Law and Wisconsin Open Records Law.
 - f. Assist the Mayor and Common Council in establishing procedures regarding evaluations of City programs and services, including conducting planning sessions with the Common Council and other City bodies.
 - g. Provide recommendations to the Mayor and Common Council regarding City programs and services, and any organizational modifications deemed necessary.
 - h. Confer with the Mayor, Common Council, department supervisors, and other City governmental bodies about projects, services, and possible issues.
- (2) **Supervision of Municipal Operations.** The City Administrator shall:
- a. Be responsible for the proper supervision and administration of all aspects of day-to-day operations, functions and programs of the City.
 - b. Have supervisory and administrative authority and responsibility for all City departments, department heads and employees, except where such authority is vested by the Wisconsin Statutes in certain boards and commissions.
 - c. Provide management and program leadership for City departments and operations.
- (3) **Personnel Management.** The City Administrator shall direct the effective and efficient performance of all City employees, including the following duties:
- a. Assist the Mayor and Common Council in filling employee vacancies, negotiating employee contracts, and making revisions to the City Personnel Manual.
 - b. Conduct annual performance evaluations of department heads and ensure the same evaluations are performed by department heads of employees under their supervision. The City Administrator may make recommendations to the Mayor and Common Council regarding the performance and continued employment status of employees.
 - c. Serve as the City Personnel Officer, with responsibilities for the development, implementation, interpretation and enforcement of the City Personnel Manual, associated policies and employment contracts. This includes recommending revisions to City personnel policies and implementing disciplinary actions when warranted. The City Administrator shall recommend compensation for employees not covered by collective bargaining agreements and direct and oversee the process where personnel issues and/or grievances and citizen complaints regarding City personnel are resolved.
 - d. Maintain personnel files.
 - e. Make interim personnel appointments when necessary.
 - f. Implement an internal system by which employees are accountable to the City Administrator regarding their responsibilities and performance of duties.
 - g. Participate in the employee grievance process as defined in the City Personnel Manual and various contracts.

- (4) **Implementation of Council Directives; Legislative Management.** The City Administrator shall:
- a. Effectuate all actions and directives approved by the Common Council which require administrative implementation through the active direction and coordination of the various City departments.
 - b. Seek compliance with federal and state laws and administrative rules and City ordinances and resolutions impacting City government and its administration.
 - c. Establish and implement administrative procedures to increase the effectiveness and efficiency of City government which are fully consistent with approved directives and policies established by the Common Council.
 - d. Disseminate information concerning proposed and current federal, state and county legislation and administrative rules affecting the City and submit appropriate reports and recommendations thereon to the Common Council.
 - e. Provide recommendations to the Mayor and Common Council regarding modifications to the City of Abbotsford Code of Ordinances.
 - f. Assist legal, engineering and planning professionals in maintaining the Code of Ordinances, City Personnel Manual, and various municipal policies and procedures.
 - g. Represent the City in matters involving legislative and intergovernmental affairs as required.
- (5) **Establishment of City Goals and Objectives; Communications.** The City Administrator shall:
- a. Submit, as deemed necessary, recommendations or suggestions for improving the health, safety or welfare of the citizens of the City, institute and direct a system whereby City departments, as well as persons having business with the Mayor and/or Common Council or any City department, may properly and efficiently conduct such business.
 - b. Establish and maintain procedures to facilitate communication between citizens and City government to ensure that complaints, grievances, recommendations, and other matters receive prompt attention and that all such matters are expeditiously resolved.
 - c. Maintain effective communications with the public through press releases and providing an effective City government website.
- (6) **General Budget and Fiscal Management Responsibilities.** In assisting the Mayor and Common Council, the City Administrator shall:
- a. Prepare and manage the annual City general fund, operating and capital budgets.
 - b. Administer special financial programs including debt management, investment of surplus funds, property tax stabilization, and grants management.
 - c. Assure that the City's financial operations are subject to adequate internal controls.
 - d. Coordinate the activities associated with the City's financial audits.
 - e. Maintain the City's payroll system:
 1. Calculate compensation from time cards, run sheets, records, etc.

2. Allocate compensation to appropriate accounts (i.e. parks, utilities, snow removal, law enforcement, weed and grass cutting, etc.).
 3. Prepare and issue pay checks.
 4. Maintain Wisconsin Retirement System records and federal and state payroll reporting.
 5. Prepare payroll allocation reports for worker's compensation, retirement, and other benefits.
 - f. Assist the Mayor and Common Council in the establishment of financial performance goals and the development of City financial and budgeting policies and procedures.
 - g. Recommend financial benchmarks for debt management, property taxation rates, and user rates and fees.
 - h. Review and recommend appropriate user fees and license fees for City utilities, recreation user fees, special use fees, and City-issued licenses.
 - i. Maintain all contracts to which the City is a party to, including such representative contracts as:
 1. Emergency medical and fire services with surrounding local governments.
 2. Any other contracts.
 - j. Administer billings and collections for City utilities, special assessments, ambulance services, etc.
 - k. Prepare specifications for and manage insurance coverage and bonds.
 - l. Maintain fixed asset records of the City of Abbotsford, including, but not limited to:
 1. Major City equipment (cost, service life, depreciation, insurance value).
 2. Infrastructure (streets, storm sewers, curb and gutter).
 3. Water utility assets (meters, mains, service wells, pumps, etc.).
 4. Sewer utility assets (mains, laterals, treatment plant, etc.).
 5. Emergency services (vehicles, support equipment, etc.).
- (7) **Property Tax Management.** The City Administrator shall:
- a. Serve on the Board of Review and keep the minutes of such body.
 - b. Work with the City Assessor on property assessment valuations.
 - c. Compute the property tax levy for preparation of tax statements, mail tax statements, and collect payments.
 - d. Compute the City's property tax settlements with other taxing entities such as the counties, school district, technical college system, etc.
- (8) **Capital Projects Management.** The City Administrator shall:
- a. Assist the Mayor and Common Council in the establishment and updating of current and long-range objectives, plans and policies.
 - b. Identify financial resources and options for community growth.
 - c. Manage implementation of the Five-Year Capital Improvement Program and other plans authorized in annual budgets.

- (9) **Economic Development.** The City Administrator shall:
- a. Assist the Mayor and Common Council in implementing economic development strategies and plans.
 - b. Recommend potential development incentives and opportunities to the Mayor and Common Council.
 - c. Evaluate and make recommendations regarding new residential and commercial development proposals.
 - d. Prepare special development plans and contracts as directed by the Mayor and Common Council, including for Tax Incremental Financing (TIF) district projects, Business Improvement District (BID) plans, and developer agreements.
 - e. Seek alternative funding sources and grants for City projects and programs.
 - f. Promote the economic well-being and growth of the City through public and private sector cooperation, and coordinate economic development efforts of the City.
- (10) **Purchasing.** The City Administrator shall:
- a. Direct and oversee the City's purchasing policy as approved by the Common Council; obtain bids and quotations; identify possible suppliers and service providers.
 - b. Supervise the purchase of all materials, supplies, and equipment for which funds are provided in the budget; let contracts necessary for the purchase, operation and maintenance of City services and purchased goods authorized by the adopted budget for amounts up to and including Five Thousand Dollars (\$5,000.00); receive bids or proposals for purchases or contracts in excess of Five Thousand Dollars (\$5,000.00) for presentation to the Common Council for approval unless the taking of bids is waived by the Council.
 - c. Inform the Mayor or Common Council concerning any proposed change in service rendered City residents or City-located business which shall appreciably affect either the extent, quality, or cost of such service and purchases.
- (11) **Zoning and Land Use Planning.** The City Administrator shall:
- a. Coordinate the administration of City zoning, land division, extraterritorial zoning, property maintenance, floodplain, shoreland-wetland, stormwater management, and building code ordinances, and recommend amendments to the same as necessary.
 - b. Implement and revise, as necessary, the City of Abbotsford Comprehensive Plan.
- (12) **Constituent and Community Relations.** The City Administrator shall:
- a. Establish procedures and programs to facilitate communication between City government and the public.
 - b. Investigate and/or respond promptly to citizen inquiries, complaints, grievances and recommendations.
 - c. Establish procedures for monitoring and assessing public satisfaction with City services and programs, which may include the use of surveys and informational meetings.

2-3-3

- d. Provide informational presentations to community organizations as requested and when directed by the Mayor and Common Council.
 - e. Participate in membership and community organizations as requested by the Mayor and Common Council.
 - f. Establish positive relationships with state, county and agency officials and with area governmental units and organizations.
- (e) **Audits.** Annual audits shall be made of the records of the Administrator with the audit to be made by a certified public accountant.
- (f) **Duties as Clerk.** In his/her statutory capacity as City Clerk pursuant to Sec. 62.09(9), Wis. Stats., the City Administrator shall be responsible for performing those duties required by the Wisconsin Statutes for city clerks, including, but not limited to, the following duties:
- (1) Perform all election duties as required by Wisconsin Statute and keep and maintain all election records, voter registrations, and all property used in conjunction with holding of elections.
 - (2) Prepare ballots for elections and publish required election notices.
 - (3) Train election poll workers.
 - (4) Supervise elections and tabulation of votes cast, and report and certify election results as required by law.
 - (5) Assist candidates in completing necessary nomination papers.
 - (6) Prepare meeting agendas in cooperation with the Mayor and provide proper notices for the Common Council and other City governmental bodies as required by the Wisconsin Statutes and local ordinances.
 - (7) Publish/post all legal notices as required by law.
 - (8) Serve as legal custodian of all City records in compliance with the Wisconsin Open Records Law except where other custodians are designated; file and preserve all City minutes, contracts, bonds, oaths of office, vouchers, financial records, and other City records and documents not required to be filed elsewhere.
 - (9) Issue City licenses required by ordinance or statute except as otherwise provided.
 - (10) Attend meetings, take minutes and maintain files for the Common Council, and such other official boards, committees and commissions as may be directed.
 - (11) Prepare and distribute reports for the Common Council and for federal and state agencies.
 - (12) Audit and obtain approval on claims charged against the City.
 - (13) Assist the City Assessor in maintaining property assessment records.
 - (14) Administer oaths.
 - (15) File required financial and other reports with federal, state and county agencies.
 - (16) File insurance claims on behalf of the City.
- (g) **Duties as Treasurer.** In his/her capacity as City Treasurer as prescribed in Sec. 62.09(11), Wis. Stats., the City Administrator shall be responsible for performing those duties required

by the Wisconsin Statutes for city treasurers, including, but not limited to, the following duties:

- (1) Prepare the tax roll and tax notices required by the State of Wisconsin.
 - (2) Prepare financial statements and fiscal reports.
 - (3) Maintain fiscal records for the City.
 - (4) Make reports to the State on assessments.
 - (5) Prepare and send invoices for services provided by municipal utilities and departments.
 - (6) Perform record keeping, billing, collections, banking, investments, accounting and financial reporting of all City operations, including utilities.
 - (7) Collect all taxes for the City and other taxing bodies;
 - (8) Invest available and/or surplus funds pursuant to the Wisconsin Statutes, City Code of Ordinances and any Council-approved investment policy.
 - (9) Prepare a monthly financial report.
 - (10) Maintain payroll records and prepare payroll checks from approved employee time sheets.
 - (11) Prepare check vouchers for payment of approved claims for signature.
- (h) **Duties Prescribed by Law.** The City Administrator shall perform such other duties as are prescribed by the Wisconsin Statutes and City Code of Ordinances, and as directed by the Mayor or Common Council. The City Administrator shall be responsible for all the official acts of assistants.
- (i) **Bond.** The City Administrator shall execute to the City a surety company fidelity bond in an amount determined by the Common Council.
- Note:** This is a Charter Ordinance.

State Law Reference: Secs. 62.09 and 66.0101, Wis. Stats.

Sec. 2-3-4 Deputy Clerk-Treasurer.

The Administrator-Clerk-Treasurer may appoint a Deputy Clerk-Treasurer subject to confirmation by a majority of the members of the Common Council. The Deputy Clerk-Treasurer shall act under the Administrator-Clerk-Treasurer's direction and who, during the temporary absence or disability of the Administrator-Clerk-Treasurer or during a vacancy in such office, shall perform the duties of Administrator-Clerk-Treasurer. The acts of the Deputy shall be covered by official bond as the Common Council shall direct. The Common Council shall set the salary of the Deputy Clerk-Treasurer.

Sec. 2-3-5 City Attorney.

- (a) **Selection.** The City Attorney shall be appointed pursuant to Section 2-3-2.

EMPLOYMENT AGREEMENT

WHEREAS, the City of Abbotsford, Wisconsin (“City”) desires to employ ~~Daniel Grady~~ (“Employee”) as the City Administrator; and,

WHEREAS, the City and the Employee desire to enter into an agreement for the purpose of describing the duties, compensation, benefits, and other conditions of employment of Employee with the City.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter set forth, the parties agree as follows:

1. Duties

- a. The City agrees to employ Employee as City Administrator to perform the duties specified in the Ordinance of the Abbotsford Code of Ordinances and all amendments thereto, which are specifically incorporated herein by reference, the laws of the State of Wisconsin, the duties listed in the job description for this position, and other legally permissible and proper duties, as may be assigned from time to time by the Mayor and City Council. ~~Employee may also be assigned the duties of Clerk/Treasurer as described in the Abbotsford Code of Ordinances.~~
- b. Employee agrees to serve as City Administrator ~~and Clerk/Treasurer~~ and perform all duties specified in the applicable Ordinances of the Abbotsford Code of Ordinances and all amendments thereto, which are specifically incorporated herein by reference, the laws of the State of Wisconsin, the duties listed in the job description for this position, and other legally permissible and proper duties, as may be assigned from time to time by the Mayor and City Council. The Employee agrees to devote his entire full-time skills, labor, and attention to the duties defined in this Agreement during the term of employment and not to engage in any other employment or business during the term of this Agreement without the prior approval of the Mayor and City Council.
- c. The City and Employee that agree the Employee will provide input on ordinances, resolutions and policies and execute the decisions of the Mayor and City Council. The Employee has the authority to make day-to-day operational decisions subject to general policy determinations by the Mayor and City Council, and will provide policy guidance and direction to City employees.

2. **Term of Office.** This Agreement shall be retroactive as to wage increase and effective as of the 1st day of January, 2021 and shall run through December 31, 2024 unless modified or terminated as provided for herein. Employee is an at-will employee and is appointed to a three (3) year term subject to termination for cause or without cause at any time.

3. **Salary.** Employee shall receive an annual salary of Seventy Two Thousand Eight Hundred Twenty-Eight Dollars (\$72,828.00). On January 1, 2022 and annually thereafter, Employee's salary may be increased upon satisfactory performance of Employee following a performance review as set forth in the City of Abbotsford current Employee Handbook and as provide for in Section 4 below. Upon approval and execution of this Contract by all parties, the employee shall receive upon the next payroll period a sum sufficient to reflect this increase in his annual salary retroactive to January 1, 2021.
4. **Performance Review.**
 - a. Employee shall receive an annual performance review with the input of the Employee. The review will consist of establishing annual goals for performance by the Employer.
 - b. The Mayor and the City Council shall conduct the annual evaluation of the Employee.
 - c. The annual evaluation of Employee shall be used to determine any merit adjustment in salary.
5. **Employee Benefits.** City shall continue to provide the Employee all benefits listed and defined in the current City Employee Handbook (Handbook) in effect as of the date of this Employment Agreement which may from time to time be amended by the City Council in its discretion.
 - a. Employee shall be reimbursed at the applicable IRS rate for business use of his personal vehicle. Out of town business mileage will be approved by the Mayor and recorded and logged. This does not apply to commuting to and from work.
6. **Hours of Work.** It is expected that Employee shall work during the normal office hours of the City. Employee is also required to attend all required City Council, Commission and Committee meetings unless specifically excused by the Mayor. In recognition of the fact that Employee may be required to attend meetings regularly which occur outside of normal City Hall office hours, the Employee may adjust the work schedule as long as all work is completed in an appropriate and timely manner and in consultation with the Mayor.
7. **Dues, Subscriptions and Expenses.** Dues, subscriptions, and general expenses shall be paid in accordance with the Employee Handbook unless in conflict with the terms of this Agreement, in which event the terms of this Agreement shall prevail.
8. **Professional Development.** The City shall budget and pay annual membership fees for professional associations including the Wisconsin City/County Management Association (WCMA), Wisconsin Municipal Clerks Association (WCA), and Municipal Treasurers Association of Wisconsin (MTAW). City shall pay for registration and

attendance at professional and continuing education conferences and classes to be mutually determined and approved by the Mayor and City Council.

9. **Notice of resignation.** If Employee voluntarily resigns from the position of Administrator, Employee shall provide City with a minimum of thirty (30) calendar days written notice, in advance, unless such notice is waived by the concurrence of a majority of the City Council. Notice of resignation shall be provided in writing to the Mayor.

10. **Termination.**

- a. **Termination for Cause.** If Employee is terminated for cause, City shall provide written notice of cause or causes of termination and an opportunity for a hearing. However, the decision of the Mayor and City Council shall be final. For the purposes of this Agreement, "Cause" shall mean inefficiency, neglect of duty, official misconduct, or malfeasance in office, as defined in Wis. Stat. §17.001, any conduct in violation of any state or federal criminal law, or other conduct demonstrating an intentional and substantial disregard for the trust and confidence City residents have the right to expect of their local government officials. If the Employee is terminated for cause, then the City shall have no obligation to pay the severance payment described in section (b) below.
- b. **Termination without Cause.** If Employee is terminated without cause, then the City agrees to pay Employee severance compensation equal to one (1) year salary and pay the employer's contribution to health insurance premiums for one (1) year following termination, or any combination of severance compensation and notice providing one (1) year of financial protection. The method of providing severance payment and the manner in which Employee's share of health insurance premium is paid shall be determined by the City. The severance payment and the health insurance coverage shall constitute a full settlement payment to the Employee in exchange for release of any and all then existing claims regarding employment with the City, if any. The City's obligation to pay the severance compensation to the Employee shall be conditioned upon the Employee executing and delivering to the City a full, final, and complete release of any and all claims that the Employee may claim against the City and any City employee, including but not limited to, any claims of wrongful discharge, discrimination or other employment related claims arising prior to the signing of the release. The release shall be in a form and shall contain such terms as shall be required by the City's legal counsel. If Employee regains employment anytime after termination and health insurance is available through the new employer, Employee shall enroll in the new employer's health insurance plan and notify the City, and the City will terminate the Employee's health insurance coverage with the City and shall not be liable for premium payments covering any period after the effective date of availability of the other insurance. The terms in this section will terminate at the end of the three (3) year appointment.

- c. If employee resigns following a written request to resign made by the City Council, and such action will be regarded as termination without cause and subject to the terms of Section 10. b. above, unless the request by the City Council identifies cause for termination as defined in Section 10. a.
 - d. Upon termination without cause or resignation from the employment, Employee shall receive compensation for all accrued vacation, in accordance with the then current City ordinances, policies and Employee Handbook.
11. **Resolution of Disputes.** City and Employee agree to first attempt to resolve any disputes or obtain needed clarification arising out of the interpretation of this Agreement through mutual discussion.
 12. **Entire Terms of Agreement.** This Agreement constitutes the entire understanding and agreement of the parties and shall govern the terms of employment with the City. This Agreement supersedes all negotiations or previous agreements between the parties. This Agreement shall be governed by such ordinances, rules, regulations and policies established by the Mayor and City Council, unless otherwise specifically provided herein.
 13. **Severance of Terms of Agreement.** Invalidation of any part of this Agreement by legal judgment or court action shall in no way affect any of the other provisions, which shall remain in full force and effect.
 14. **Modification or Changes to this Agreement.** This Agreement shall remain in full force and effect unless modified by the parties. Any modification of the terms of this Agreement must have the concurrence of a majority of the entire City Council, be in writing, and be executed by City and Employee.
 15. **Notice.** Any notice required to be given hereunder shall be sufficient and deemed given when in writing and sent by certified or registered mail return receipt requested, first-class postage prepaid or by courier service to the Mayor at: Mayor, City of Abbotsford, 203 Frist Street, Abbotsford, WI 54405, and to Employee at the most recent address given in Employee's personnel file.
 16. **Law of Wisconsin to Govern.** This Agreement shall be construed according to the laws of the State of Wisconsin, without giving effect to the conflict of law provisions thereof.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the _____ day of _____, 2021.

~~Daniel Grady, Employee~~

City of Abbotsford

Mayor James Weix
City of Abbotsford

ATTEST:

Erin Clausnitzer, Deputy Clerk

City of Abbotsford

APPROVED AS TO FORM:

William C. Gamoke, Attorney
City of Abbotsford